

This tender is meant for 'A' & 'B' category printers empanelled with Publications Division only

No. D-29015/3/2018-19/Prod.

Government of India

PUBLICATIONS DIVISION

Ministry of Information and Broadcasting

Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110003

M/s _____

Dated: 11/05/2018

Subject: Annual Rate Contract for printing of Monthly Journal "YOJANA" in Odia language

Dear Sirs,

Sealed quotations are invited for finalizing an Annual Rate Contract for the printing of above said monthly Journal. If you are in a position to undertake the production of the job as per specifications and supply the printed copies regularly within the specified time schedule, please submit your quotation, in this form only under a sealed envelope so as to reach this office at **Room No: 666 (6th Floor) latest by 25/05/2018 (3:00 PM)** addressed to the Director General, Publications Division, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 666 by the tender opening committee.

The following words should be superscribed on the envelope:

**"Confidential Contents Quotation for printing of Monthly Journal YOJANA in Odia language
Job No. D-29015/3/2018-19/Prod., Last date: 25/05/2018 (3.00 PM)"**

Please note that quotations received after due date and time will not be considered.



(V. K. Meena)

Joint Director (Prod.)

For and on behalf of the President of India

DESCRIPTION:- 'YOJANA' a monthly journal in Odia language comprising 52 pages of text and 4 pages of cover is to be produced regularly from final CRC/soft copy of text and rough dummy of cover on priority basis. The text pages may carry text in 2 to 3 columns, along with 4 to 8 line/halftone pictures surrounded by line and screen borders. Some text may be in boxes also against screen grounds. Text pages will print in single colour (Black). **Approved laser print-out/CD of the text pages will be supplied by this office. Photographs/illustrations & line design etc. will have to be scanned and incorporated with the text matter as per layout if required by the Editor.**

Covers I & IV may carry title, logo design, some text along with one to three line/halftone pictures surrounded by colour grounds etc. will have to be designed as per the master design of English and print in 4 process colours. Covers II & III may also print text along with line/halftone pictures/ advertisements in four process colours. The Journal will be center-stitched with two wire staples.

NOTE:

- i) The soft copy of cover design in English is to be supplied wherein title, text etc. are to be incorporated in Odia language as per colour scheme supplied.
- ii) The quantity and number of text pages may vary from issue to issue. Printing will have to be done using CTP plates for better quality reproduction.
- iii) Material, proofs etc. will have to be collected and proofs will be delivered by the printer in this office at CGO Complex, Lodhi Road, New Delhi or any other office prescribed the concerned editor.
- iv) Advance copies will have to be delivered at Soochna Bhawan & remaining bulk supplies duly packed in bundles of 20 to 30 copies each to our Stores/Agents within Delhi at printer's cost.

SIZE: 8.5" X 11" (Approx.)

COLOURS: Text pages : Single colour (Black)
Outer and Inner Covers : Four Process Colours

LANGUAGE & QUANTITY: Odia - 600 copies per month (likely to increase or decrease in each Issue).

PAPER: Good quality smooth finished white Maplitho paper of **70 GSM** for text pages and **130 GSM** full gloss white Art paper for cover will be used from printer's stock. Sample of paper to be used may be enclosed with your quotation.

TIME SCHEDULE: Reasonable time schedule will be drawn by the Editor for timely production before the month of publication of the journal. It is also to be ensured that all the copies are supplied as per requirement. However, 6 days time will be allowed for proofing, printing and final delivery of all copies from the date of receipt of CRC/final approval from Editor.

PROCESS OF PRODUCTION: Offset .

MATERIAL FOR PRODUCTION: CRC for text pages, cover art work/CD, line designs etc. will be provided by Editor.

SECURITY DEPOSIT: The successful tenderer will be required to furnish a security deposit of **Rs. 15,000/- (Rupees Fifteen Thousand only)** preferably in the form of Fixed Deposit Receipts from any nationalized bank for a period of 3 years or more duly pledged in favour of Director General, Publications Division, A/c..... (Printer's Name) which will remain in this office till the completion of Contract and all Contractual obligations are over.

PENALTY: A penalty @ one rupee per copy per day will be imposed for delay at Printer's end, besides of additional postal charges paid by the division for dispatching the journal to subscribers.

OTHER REMARKS:

1. Time schedule must be adhered to.
2. A neat and high class printing quality with uniformity throughout is essential.
3. This enquiry is subject to our Usual Terms and Conditions of tender
4. Rates should be quoted both in words and figures, preferably typed.
5. All material/proofs will have to be collected and returned at printer's cost.
6. The applicable tax (GST) if any, will be payable extra on total bill amount which may be mentioned as per tender proforma.
7. The contract will be for a period of one year and may be extended further for one or more years on same rate, terms and conditions on mutual understanding and satisfactory performance of the printer.
8. No increase in rates for production or for material etc. will be entertained for any variation in market during the contract period.
9. In case of poor performance or regular delays or using of inferior quality/less GSM paper, a suitable liquidated damage (penalty) is likely to be imposed which will be decided by an Internal Committee and recovered from the printer's bill.
10. In case of continuous and perpetual poor performance and delay, Director General reserves its rights to cancel the contract and Security Deposit forfeited.
11. All disputes will be settled in the jurisdiction of Delhi only.
12. Tenderer can withdraw his quotation before the opening of tender if he so desires.
13. Tenderers can send their representative at the time of opening of tender.
14. Complete journal (cover & text pages) will have to be supplied on CD/DVD in PDF/Web page format for uploading the journal on our website.

Contd....3/-

Your rates should be quoted on the following lines including cost of paper and other incidental charges etc. The applicable tax (GST) will be payable extra:-

i) Total cost for Printing of **600 copies** comprising 52 text pages and cover on printer's paper Rs. _____)

(Rupees _____)

ii) Rate per 100 (Hundred) for printing additional copies comprising 52 text pages and cover on printer's paper Rs. _____)

(Rupees _____)

iii) Rate per 100 (Hundred) copies for printing of every 4 additional pages of text on printer's paper Rs. _____)

(Rupees _____)

iv) The current rate of applicable GST..... @ _____)

NOTE:

- i) The rate quoted for printing of additional copies (Column-II), it will be applicable for reduced copies also.
- ii) If the print order is increased to less than 100 copies, the rates will be applicable on pro-rata basis.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____

(With stamp)

Date:

PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road
New Delhi-110 003

File No. **D-29015/3/2018-19/Prod.**

Tender Opening Date: **25/05/2018**

Subject: - Annual Rate Contract for printing of Monthly Journal "YOJANA" in Odia language

"A' Category Printers:

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Batra Art Press
- 3) M/s Brijbasi Art Press Ltd.
- 4) M/s India Offset Press
- 5) M/s International Print-o-pack Ltd.
- 6) M/s Magic International Pvt. Ltd.
- 7) M/s Nutech Print Services
- 8) M/s Niyogi Offset Pvt. Ltd.
- 9) M/s Paras Offset Pvt. Ltd.
- 10) M/s Tara Art Printers Pvt. Ltd.
- 11) M/s Viba Press Pvt. Ltd.

"B' Category Printers:

- 1) M/s Bengal Offset Works
- 2) M/s Chandu Press
- 3) M/s Chaar Dishayen Printers Pvt. Ltd.
- 4) M/s Educational Stores
- 5) M/s Gita Offset Printers Pvt. Ltd.
- 6) M/s I G Printers Pvt. Ltd.
- 7) M/s J K Offset Graphics Pvt. Ltd.
- 8) M/s Lakshmi Printindia
- 9) M/s M P Printers
- 10) M/s Nutan Printers
- 11) M/s National Printers
- 12) M/s New Printindia Pvt. Ltd.
- 13) M/s Rainbow Offset Printers
- 14) M/s Sonu Printing Press Pvt. Ltd.
- 15) M/s Shree Vrindavan Graphics Pvt. Ltd.
- 16) M/s Salasar Imaging Systems
- 17) M/s Shakun Printers
- 18) M/s Sita Fine Arts Pvt. Ltd.
- 19) M/s Tan Prints (India) Pvt. Ltd.
- 20) M/s Vijaylakshmi Printing Works Pvt. Ltd.



(V. K. Meena)

Joint Director (Prod.)