

This tender is meant for 'A' & 'B' category printers only empanelled with Publications Division

No. 15/69/2018-Ed/Prod.  
Government of India  
**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road  
New Delhi-110 003

M/s. \_\_\_\_\_

Dated: 04.07.2018

**Subject: -** Printing of Pictorial book "Gandhi Katha" in Hindi

Dear Sirs,

Sealed quotations are invited for the production of **2,000 or 4000 copies** of the above book. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 17.07.2018 (3:00 PM)**. The tender should be addressed to the Director General, Publications Division and may be dropped in to the "TENDER BOX" kept in Room No. 666, at 6<sup>th</sup> floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 666 at Soochna Bhawan.

The following words should be super-scribed on the envelope:

"Confidential contents Quotation for printing of Pictorial book: 'Gandhi Katha' in Hindi"

**Job No. : 15/69/2018-Ed/Prod.****Last Date : 17.07.2018 (3:00 PM)**

Please note that quotations received after due date and time will not be considered.



(V. K. Meena)

Joint Director (Prod.)

For &amp; on behalf of the President of India

**DESCRIPTION:** A prestigious Paper-back book comprising 52 pages of text having approx 278 colour illustrations and cover is to be printed from earlier printed book for text pages and print out for cover. The illustration pages are to be scanned from an earlier printed book. Complete designing of text pages & cover of the book alongwith fresh typesetting of text matter will have to be done by the printer after scanning all the colour illustration.

The text pages, with colour Line/Halftone illustrations are to be printed in four colours on 120 GSM White Matt Art Paper. The outer cover carrying title text, logo, few text lines against colour ground will also be printed in four process colours. Digital proofs of complete book in dummy form in actual colour will have to be submitted for final checking / approval. Textual corrections/ changes marked in the proof, if any, will have to be carried out by the printer.

The book will be Section-Sewn. The outer cover is to be Gloss (Thermal) laminated. The printed and laminated cover, duly machine-creased at four places, will have to be over pasted at the spine of book with good quality hot melt adhesive. Each book will be packed in self adhesive polythene bag.

**SIZE OF THE BOOK:** 7.25"x9.50" (Approx).**COLOURS:** Text pages and Outer cover : 4 process colours**LANGUAGE & QUANTITY:** Hindi- 2000 or 4000 copies plus 30 Advance copies**PROCESS OF PRODUCTION:** Offset

**PAPER:** The following paper and other material will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature. Paper/Card will have to be got approved before the final printing is done.

Text pages : 120 GSM or above Matt Finished White Art Paper (Bilt Royal or alike quality)

Cover : 250 GSM Matt Finished White Art Card (Bilt Royal or alike quality)

**MATERIAL FOR PRODUCTION:** An earlier printed book for scanning of pictures and typesetting of text matter etc. will be supplied by this office.

**TIME SCHEDULE:** Colour digital proof of text and cover in actual colours in dummy form of complete book will have to be shown for approval before final printing.

An overall of 24 working days will be allowed for typesetting, proofing, printing, binding and supply of 5 (five) sample copies for our approval. As soon as the sample copies are approved, 30 advance copies (over and above the ordered quantity) are to be supplied in Production Section and 100 copies in our Current Stores at Sookhna Bhawan, New Delhi. The remaining bulk copies are to be supplied in our Feeder Store at Faridabad within another 8 days after the approval of sample copy. Hence, an overall of 32 days will be allowed for completing the job.

**DELAY PENALTY:** A cut/penalty of 10% of cost of delayed copies for delay upto 15 days over and above the specified time period and further 2% cut towards delay of every additional 15 days will be imposed.

**OTHER REMARKS:**

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tenders.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material including soft copy of complete book in CD as PDF/Open format will have to be submitted to this office at printer's cost before submission of bill.
6. The applicable tax (GST) will be paid separately, as mentioned in the cost column of the tender.
7. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
8. All disputes will be settled under Delhi Jurisdiction.
9. In case of poor workmanship, use of inferior quality paper for the job or backing out after quoting, an Internal Committee would decide the quantum of liquidated damages which will be recovered from the printer's bill.

**Your rates should be quoted on the following lines including the cost of paper and all other incidental charges etc. The applicable GST will be paid separately.**

1. Total cost of typesetting, designing, proofing and printing of **2000 copies** on printer's paper ₹ \_\_\_\_\_  
(Comprising of 52 text pages with 4 page cover in 4 colours throughout)  
(Rupees \_\_\_\_\_)
2. Total cost of typesetting, designing, proofing and printing of **4000 and above copies** ₹ \_\_\_\_\_  
on printer's paper (Comprising of 52 text pages with 4 page cover in 4 colours throughout)  
(Rupees \_\_\_\_\_)
3. Rate per 1000 copies for printing of every 4 additional/reduced pages of text on printer's paper ₹ \_\_\_\_\_  
(Rupees \_\_\_\_\_)
4. Present applicable GST rate.....percent.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_

(With stamp)  
Date: \_\_\_\_\_

**Speed Post**

**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road  
**New Delhi-110 003**

File No. 15/69/2018-Ed/Prod

Tender Opening Date: 17.07.2018

**Subject:** Printing of Pictorial book "Gandhi Katha" in Hindi

**"A" Category Printers:**

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Batra Art Press
- 3) M/s Brijbasi Art Press Ltd.
- 4) M/s India Offset Press
- 5) M/s International Print-o-pack Ltd.
- 6) M/s Magic International Pvt. Ltd.
- 7) M/s Nutech Print Services
- 8) M/s Niyogi Offset Pvt. Ltd.
- 9) M/s Paras Offset Pvt. Ltd.
- 10) M/s Tara Art Printers Pvt. Ltd.
- 11) M/s Viba Press Pvt. Ltd.

**"B" Category Printers:**

- 1) M/s Bengal Offset Works
- 2) M/s Chandu Press
- 3) M/s Char Dishayen Printers Pvt. Ltd.
- 4) M/s Educational Stores
- 5) M/s Gita Offset Printers Pvt. Ltd.
- 6) M/s I G Printers Pvt. Ltd.
- 7) M/s J K Offset Graphics Pvt. Ltd.
- 8) M/s Lakshmi Printindia
- 9) M/s M P Printers
- 10) M/s Nutan Printers
- 11) M/s National Printers
- 12) M/s New Printindia Pvt. Ltd.
- 13) M/s Rainbow Offset Printers
- 14) M/s Sonu Printing Press Pvt. Ltd.
- 15) M/s Shree Vrindavan Graphics Pvt. Ltd.
- 16) M/s Salasar Imaging Systems
- 17) M/s Shakun Printers
- 18) M/s Sita Fine Arts Pvt. Ltd.
- 19) M/s Tan Prints (India) Pvt. Ltd.
- 20) M/s Vijaylakshmi Printing Works Pvt. Ltd.

  
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(V. K. Meena)  
Joint Director (Prod.)