

Government of India  
**PUBLICATIONS DIVISION**  
 Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

No: D-29017/20/2022-23/Prod. (4)

Dated: 15/02/2023

M/s. \_\_\_\_\_

**Subject:** Printing of book “उपग्रह के बाहर भीतर भारत के हस्ताक्षर” in हिन्दी

Sealed quotations are invited for the production of **4,350 copies** of above book in Hindi language. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 21/02/2023 (2:00 PM)**. The tender should be addressed to the Joint Director (Prod.), Publications Division and may be dropped into the “TENDER BOX” kept in Room No. 669, at 6<sup>th</sup> floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 2:30 PM in Room No. 669 at Soochna Bhawan, New Delhi.

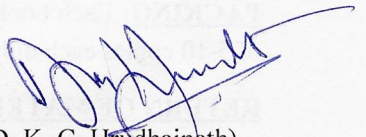
The following words should be super-scribed on the envelope:

“Confidential contents Quotation for Printing of book “उपग्रह के बाहर भीतर भारत के हस्ताक्षर” in हिन्दी ;

Job No. : D-29017/20/2022-23/Prod. (4)

Last Date : 21/02/2023 (2:00 PM)”

Please note that quotations received after the due date and time will not be considered.

  
 (D. K. C. Hrudhainath)  
 Joint Director (Prod.)

For &amp; on behalf of the President of India

**DESCRIPTION:** A hard-bound book comprising 252 pages of text, 28 picture pages, 8 pages of end-papers and hard-bound cover case is to be produced from soft copy/CD.

All text pages carry running text matter interspersed with B/w illustrations are to be printed in single colour (Black). Twenty Eight (28) picture pages comprising Colour Halftone photographs to be printed on Art paper in four process colours and to be placed in between text pages as per printed sample. The outer covers carry colour photographs surrounded by screen ground with title, logo and few text lines etc. is to be printed in four process colours. Textual corrections/changes and picture improvement marked in the proof, if any, will have to be carried out by the printer, at their cost. The outer cover is to be Thermal Gloss laminated.

The book will be section-sewn with strong thread and 4 pages of end papers to be pasted on both sides of the book. The spine will be strengthened with binding cloth (mulmul/suitable lining) and supporting cords of white colours at top & bottom. A full Hard Bound cover case is to be fabricated from 2.5 mm smooth finished book binding board at Front, Back & Spine, covered fully and pasted with a printed and Gloss (Thermal) laminated cover which should be bigger enough to turn about ½” and pasted from inside also. Fabrication of book should be done to have proper grooving for easy and full opening of the book and cover protrudes slightly. Each book was to be packed in self-sticking polythene bag (As per Govt. rules) of suitable size.

**SIZE OF THE BOOK:** 7.25”x 9.5” (Approx) (The size of Hard-bound cover case is to be slightly bigger than finished size of book)

**COLOURS:** Text : Single Colour (Black)  
 Picture pages & Cover : Four process colours

**LANGUAGE & QUANTITY:** Hindi – 4,350 copies (Approx.) plus 25 advance & 5 Sample copies.

**PROCESS OF PRODUCTION:** Offset

**MATERIAL FOR PRODUCTION:** Soft copy/CD and earlier printed book will be given for reproduction by this office.

Contd.....2/



**DELAY PENALTY:** A penalty/cut of 10% of the cost of delayed copies for delay in supply upto 10 days over and above the specified time period and further 1% cut towards delay for every each additional day will be imposed.

**PAPER:** The following paper will be used from printer's stock. Samples of paper will have to be enclosed with your quotation with full nomenclature:

Text pages: **80 GSM** or above smooth finished white Maplitho paper (Star/JK/TA or equivalent quality)

Picture pages & Cover Sheet: **130 GSM** or above full gloss white Art paper (Bilt Royal or equivalent quality)

End paper: **120 GSM** or above Sunshine Super printing white Maplitho paper

Cover Case : **2.5 mm** good quality smooth finished Star/Kamal or alike Book binding Board.

**TIME SCHEDULE:** Colour digital proof of cover alongwith ferro proofs for text pages in dummy form of each complete book will have to be shown for approval before final printing. As soon as the printing is over, Five sample copies are to be submitted at this office at Soochna Bhawan for approval.

10 days will be allowed for proofing, printing, binding and supply of five sample copies of each title in this office for our approval. As soon as the sample copies are approved, 25 advance copies (over and above the ordered quantity) of each title are to be supplied in Production Section and remaining bulk copies in our Store at Soochna Bhawan / Old Secretariat, New Delhi / Faridabad within another 8 days. **An overall 18 days will be allowed for completion of the job.**

**PACKING:** Each book is to be packed in self-sticking polythene bags (As per Govt. rules) and supplied in packets of 5-10 copies each duly wrapped with waterproof/polythene sheets.

**RETURN OF MATERIAL:** All input material will have to be returned at your own cost including final CD as a soft copy in PDF & Open File.

**OTHER REMARKS:**

1. **Time Schedule must be strictly adhered to.**
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. The applicable tax (GST) will be payable extra on bill amount which may be mentioned in tender proforma.
6. In case of poor workmanship or backing out after opening of quotation and using of inferior quality paper, less grammage aliquidated damages/penalty is likely to be imposed as decided by an internal committee.
7. All disputes will be settled under Delhi Jurisdiction.
8. Tenderers can send their representative at the time of opening of tender.

**Your rates should be quoted on the following lines including the cost of paper and all other incidental charges etc. The applicable GST will be paid separately.**

1. Total cost for printing of **4,350 copies** of the title comprising 252 pages of text printed in single colour (Black) alongwith 28 picture pages to be printed on Art paper in four process colours and Hard-bound cover case with cover sheet to be printed in four process colours on printer's paper (As per Description) Rs. \_\_\_\_\_)

(Rupees \_\_\_\_\_)

2. Present applicable GST rate .....@.....percent.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_

(With stamp)

Date: \_\_\_\_\_



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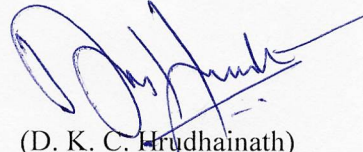
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This tender is meant for ‘A’ & ‘Hard-bound/Coffee Table Book’ category printers empanelled with Publications Division as mentioned below:

1. M/s Aravali Printers & Publishers Pvt. Ltd.
2. M/s Chandu Press
3. M/s India Offset Press
4. M/s International Print-o-Pac Ltd.
5. M/s J. K. Offset Graphics Pvt. Ltd.
6. M/s Lustra Print Process Pvt. Ltd.
7. M/s Nutech Print Services-India
8. M/s Paras Offset Pvt. Ltd.
9. M/s Rakmo Press Pvt. Ltd.
10. M/s Salasar Imaging Systems
11. M/s Universal Offsets
12. M/s Thomson Press (India) Ltd.
13. M/s Rave Scans Pvt. Ltd.
14. M/s Archana Advertising Pvt. Ltd.
15. M/s EIH Ltd.
16. M/s Niyogi Offset Pvt. Ltd.

  
(D. K. C. Hrudhainath)  
Joint Director (Prod.)  
15/02/2023