

This tender is meant for 'A', 'B' & 'Ad-hoc' category printers empanelled with Publications Division only

Government of India  
**PUBLICATIONS DIVISION**  
 Ministry of Information and Broadcasting  
 Soochna Bhawan, CGO Complex, Lodhi Road,  
New Delhi-110 003

No: 16/44/2022-Ed./Prod.

Dated: 21/11/2022

M/s. \_\_\_\_\_

**Subject: - Printing of total Four (4) books in Punjabi language in B-5 size**

Dear Sirs,

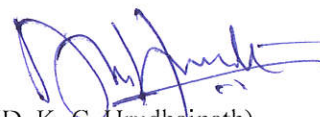
Sealed quotations are invited for the production of **700 copies** of four titles in Punjabi language. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 29/11/2022 (3:00 PM)**. The tender should be addressed to the Director General, Publications Division and may be dropped into the "TENDER BOX" kept in Room No. 669, at 6<sup>th</sup> floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 669 at Soochna Bhawan, New Delhi.

The following words should be super-scribed on the envelope:

"Confidential contents Quotation for Printing of total four (4) books in Punjabi language in B-5 size;

Job No. : 16/44/2022-Ed./Prod. Last Date : 29/11/2022 (3:00 PM)"

Please note that quotations received after the due date and time will not be considered.

  
 (D. K. C. Hrudhainath)  
 Joint Director (Prod.)

For &amp; on behalf of the President of India

**DESCRIPTION:** Out of Four books-Two Books comprise with 160 pages of text will be printed in single colour black plus cover in four process colour is to be produced from soft copy/CD/earlier printed book. Texts pages carry running text interspersed with B/w illustrations in black colour. Another one book- comprise with 40 pages of text interspersed with line/photos are to be scanned from printed book further improved on system to be printed in single colour black plus cover in four process colours. Other one book- comprise with 136 pages of text on art paper interspersed with line/half tone photographs & cover will be printed in four process colour. Outer cover having Title, Logo Design, few text lines etc. surrounded by a solid ground is to be printed in four process colours bleeding on all sides. There will be three different sets of cover to be produced for each job. The outer cover is to be **gloss** (thermal) laminated. Books having 40 pages plus cover will be centre-stitched with wire staples at two places. Books having more than 136 pages will be section-sewn with strong thread and printed cover duly laminated and machine creased at 4 places will be pasted over spine with good quality hot melt adhesive.

**NOTE:**

- (1) Some improvement in quality and alterations in text/photographs will have to be carried out by the printer at their cost. The printer will have to carry out the corrections marked even in the ferro proofs before final printing.
- (2) The quantity and number of pages may vary from title to title.

**FINISHED SIZE (Approx.): (B-5 size) 7.25" x 9.5" approx.**

**COLOURS:** Text : Single Colour (Black)/ Four process colours.  
 Cover pages : Four process colours.

**LANGUAGE & QUANTITY:** Punjabi – 700 copies (Approx.) plus 25 advance copies.  
 (with 3 different sets of cover)

Contd.....2/

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PROCESS OF PRODUCTION: Offset.

MATERIAL FOR PRODUCTION: Soft copy/CD and earlier printed book will be given for reproduction by this office.

PAPER: The following paper will be used from printer's stock at their cost. Samples of paper may be enclosed with your quotation with full nomenclature:

Text pages: **80 GSM** or above Good quality smooth finished White Maplitho paper. (Star/JK/TA or equivalent)

Picture pages: **130 GSM** or above smooth finished gloss Art paper (Bilt Royal or equivalent quality)

Cover pages: **300 GSM** or above Full Gloss White Indian Art Card. (Bilt Royal or equivalent quality)

(Printer will have to submit the paper samples for our approval before printing)

TIME SCHEDULE: Colour digital proof of cover alongwith ferro proofs for text pages in dummy form of each complete book will have to be shown for approval before final printing. As soon as the printing is over, Five sample copies are to be submitted at this office at Soochna Bhawan for approval.

An overall of 12 days will be allowed for proofing, printing, binding and supply of five sample copies of each title in this office for our approval. As soon as the sample copies are approved, 25 advance copies (over and above the ordered quantity) of each title are to be supplied in Production Section and remaining bulk copies in our Store at Soochna Bhawan / Old Secretariat, New Delhi / Faridabad within another 8 days. **An overall 20 days will be allowed for each title.**

DELAY PENALTY: A penalty/cut of 10% of the cost of delayed copies for delay in supply upto 10 days over and above the specified time period and further 1% cut towards delay for every each additional day will be imposed.

PACKING: Each book is to be packed in self-sticking polythene bags and supplied in packets of 5-10 copies each duly wrapped with waterproof/polythene sheets.

OTHER REMARKS:

1. **Time Schedule must be strictly adhered to.**
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material will have to be returned including final CD having open and PDF file of the book.
6. The applicable tax (GST) will be payable extra on bill amount which may be mentioned in tender proforma.
7. In case of poor workmanship or backing out after opening of quotation and using of inferior quality paper, less grammage a liquidated damages/penalty is likely to be imposed as decided by an internal committee.
8. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
9. All disputes will be settled under Delhi Jurisdiction.
10. Tenderers can send their representative at the time of opening of tender.

Contd.....3/

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Your rates should be quoted on the following lines including cost of paper and other incidental charges etc. The tax (GST) if any will be payable extra:-

Sl No	Description	Rates (in Rs.)
1.	Total cost for printing of <b>700 copies</b> of the book comprising <b>160 pages</b> of text to be printed in <b>Single colour (Black)</b> and 4 pages of cover to be printed in <b>Four Process Colours</b> on printer's paper (as per Description) (Rupees.....)	Rs.....
2.	Total cost for printing of <b>700 copies</b> of the book comprising <b>136 pages</b> of text to be printed on <b>100 GSM Art-paper</b> 4 pages of cover on <b>300 GSM Art Card</b> to be printed throughout in <b>four process colour</b> on printer's paper (as per Description) (Rupees.....)	Rs.....
3.	Total cost for printing of <b>700 copies</b> of the book comprising <b>40 pages</b> of text in single colour black and 4 pages of cover in <b>Four Process Colours</b> on printer's paper (as per Description) (Rupees.....)	Rs.....
4.	Rate for printing of every 2 picture pages on Art paper in <b>Single Colour (Black)</b> for <b>700 copies</b> on printer's paper (Rupees.....)	Rs.....
5.	Rate for printing of every 2 picture pages on Art paper in <b>Four Process Colour</b> for <b>700 copies</b> on printer's paper (Rupees.....)	Rs.....
6.	Rate per page in <u>Four colour</u> for scanning/improvement on system from the printed book (Rupees.....)	Rs.....
7.	Rate per page in <u>B/W single colour</u> for scanning/improvement on system from the printed book (Rupees.....)	Rs.....
8.	Current rate of applicable <b>GST</b>	@.....%

Note: Rate for additional copies (if any) will be paid on pro-rata basis.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_  
(With stamp)

Date:

Government of India  
**PUBLICATIONS DIVISION**  
 Ministry of Information and Broadcasting  
 Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

No. 16/49/2022-Ed./Prod.

Tender Opening Date: 29/11/2022

Subject:- Printing of total Four (4) Books in Punjabi language (B-5 size).

This tender is meant for 'A', 'B' & 'Ad-hoc' category printers empanelled with Publications Division only as mentioned below

**"A" Category:**


- |  |                                    |
|--|------------------------------------|
| 1. M/s Aravali Printers & Publishers Pvt. Ltd. | 7. M/s Nutech Print Services-India |
| 2. M/s Chandu Press                            | 8. M/s Paras Offset Pvt. Ltd.      |
| 3. M/s India Offset Press                      | 9. M/s Rakmo Press Pvt. Ltd.       |
| 4. M/s International Print-o-Pac Ltd.          | 10. M/s Salasar Imaging Systems    |
| 5. M/s J. K. Offset Graphics Pvt. Ltd.         | 11. M/s Universal Offsets          |
| 6. M/s Lustra Print Process Pvt. Ltd.          |                                    |

**"B" Category:**

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|---|--|
| 1. M/s Amar Ujala Publications Ltd.                   | 13. M/s Mittal Enterprises                     |
| 2. M/s Anand Sons                                     | 14. M/s MP Printers                            |
| 3. M/s Ankur Offset Pvt. Ltd.                         | 15. M/s Multi Colour Services                  |
| 4. M/s A P India                                      | 16. M/s Niyogi Offset Pvt. Ltd.                |
| 5. M/s Archana Advertising Pvt. Ltd.                  | 17. M/s Nova Publications & Printers Pvt. Ltd. |
| 6. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd. | 18. M/s Pearl Printers                         |
| 7. M/s Educational Stores                             | 19. M/s Printworks                             |
| 8. M/s Excel Printers Pvt. Ltd.                       | 20. M/s Sita Fine Arts Pvt. Ltd.               |
| 9. M/s Impact Promotions                              | 21. M/s Sona Printers Pvt. Ltd.                |
| 10. M/s Jaina Offset Printers                         | 22. M/s Sundeep Press                          |
| 11. M/s Kriti   | 23. M/s Tan Prints (India) Pvt. Ltd.           |
| 12. M/s MGK Printing Works Pvt. Ltd.                  | 24. M/s Viba Press Pvt. Ltd.                   |

**"Ad-hoc" Category:**

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| 1. M/s Arihant Offset                          | 8. M/s Printland Digital (I) Pvt. Ltd. |
| 2. M/s Arun Packers & Printers                 | 9. M/s Raj Printers                    |
| 3. M/s H T Media Ltd.                          | 10. M/s Rolleract Press Services       |
| 4. M/s I G Printers Pvt. Ltd.                  | 11. M/s Royal Offset                   |
| 5. M/s Infinity Advertising Services Pvt. Ltd. | 12. M/s Royal Press                    |
| 6. M/s Modest Print Pack Pvt. Ltd.             | 13. M/s Sai Print o Pack Pvt. Ltd.     |
| 7. M/s Nav Prabhat Printech Pvt. Ltd.          | 14. M/s Utility Forms Pvt. Ltd.        |



(D. K. C. Hrudhainath)

Joint Director (Prod.)

21/11/2022