

(This tender is meant for 'A' &amp; 'B' Category printers empanelled with Publications Division only)

No. D-29015/04/2020-21/Prod.

Government of India

**PUBLICATIONS DIVISION**Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road  
New Delhi-110 003.

Dated: 10.07.2020

M/s. \_\_\_\_\_

**Subject: Annual Rate Contract for printing of Monthly Journal "AJKAL" in Hindi language.**

Dear Sir,

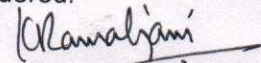
Sealed quotations are invited for finalizing the annual Rate Contract for printing of above said monthly journal in **Hindi** language. If you are in a the position to undertake the production of the above job as per specifications given below and supply the printed copies regularly within the specified time schedule, please submit your quotation, in this from only under a sealed cover so as to reach this office at **Room No. 666 (6<sup>th</sup> Floor) latest by 23/07/2020 (3.00 PM)** addressed to the Director General, Publications Division, Soochna Bhawan, Lodhi Road, New Delhi-110003 Tenders will be opened on the same day at 3.30 pm. The following words should be super scribed on the envelope:

Confidential contents Quotation for **Annual Rate contract for printing of monthly journal "Ajkal" in Hindi language**

Job No. D-29015/04/2020-21/Prod.

Last Date: **23/07/2020 (3:00 PM)**

Please note the quotations received after the due date and time will not be considered.


**(K. Ramalingam)**

Production Officer

For &amp; on behalf of the President of India

**DESCRIPTION:** 'AJKAL' a monthly journal in **Hindi** language comprising 52 pages of text and 4 pages of cover is to be produced regularly from MSS (soft or hard copy) of text & cover design, on priority basic. The text matter will have to typeset in 2 to 3 columns along with 8 to 10 line/ halftone picture surrounded by line and screen borders. Some text may be in boxes against screen grounds. Text page will print single colour (black). Picture/photographs will have to scan and incorporate at respective place along with screen /vintage ground in text pages as per instructions. **Complete composing/typesetting of text matter, layout/designing, formation of boxes, page making, scanning/ improvement of picture & final designing of text pages will be done by the printer.** Textual corrections /alteration etc. marked in the dummy proofs will also have to incorporate before printing.

All Cover pages carry multi-colour pictures along with title, some text, line and screen designs surrounded by screen / vignette colour ground all along and advertisements etc. will be printed in four colours, bleeding on all sides. The Journal will be center- stitched with two wire staples.

**NOTE:**

1. The quantity and number of pages may change from issue to issue.
2. Material/ Manuscript in hard copies (hand written/typed) or soft copies as received from the authors/ contributors will have to be collected in batches from the Editors, Ajkal (Hindi), Soochna Bhawan. Two to three proofs will be required for final approval after first checking of proofs at the printers end.
3. Printer will have to depute a professional typesetter/ designer along with the laptop etc. for final correction/re-designing of text pages in this office, as per instructions of the Editors.
4. As soon as the dummy is approved, complete journal (Cover & text pages) will have to be supplied on CD/DVD in PDF/Web page format for uploading the journal on our website.
5. **30 Advance copies** (over & above the ordered quantity) will have be to delivered in Production Section at Soochna Bhawan, CGO complex, Lodhi Road, New Delhi-110003. Bulk supplies duly wrapped in bundles of 10 to 15 copies are to be delivered to our stores/Dispatch Agents within Delhi/New Delhi at your cost as per the instructions given time to time.
6. In some of the issue, a set of four text pages (centre spread) may require to be printed in **four colours**, Hence, rates for printing of additional three colours should be quoted inclusive of processing, plate making and printing etc. As per tender proforma.

Contd.....2/-

**FINISHED SIZE:** 8.5"x 11" (Approx.)

**COLOURS:** Text page: Single Colour (Black)  
Cover page: Four process colours

**LANGUAGE & QUANTITY:** Hindi: 2,000 to 3000 plus 30 Advance copies (likely to increase for each month issue)

**PAPER:** Good quality white **S.S Maplitho** paper of **80 GSM** of century/west coast/ Star or equivalent quality for inside text pages and **130 GSM full gloss white art paper** (Bilt Royal or equivalent quality) for cover will be used from printers stock. Sample of paper may be enclosed with the tender.

**TIME SCHEDULE:**

- (1) Typesetting has to be done on priority from the text MSS & proofs will have to be provided in this office as per schedule drawn by the Editor.
- (2) A total 3 days time will be allowed for printing and final delivery of copies from the date of final approval of proofs. However, all printed copies will have to be delivered well before the schedule date of despatch with the postal department i.e. 18<sup>th</sup> of every month.

**PROCESS OF PRODUCTION:** Offset.

**MATERIAL FOR PRODUCTION:** Text MSS in shape of Hard/Soft copy. Cover artwork/CD, line designs, photographs etc. may be supplied in batches.

**SECURITY DEPOSIT:** A standing **Security Deposit of Rs. 30,000/-** in shape of **FDR** of any bank valid for a period of 3 years will have to be furnished duly pledged in favour of the Director General, Publications Division by the successful tenderer before awarding of contract and which will be retained by the office till completion of contract and all contractual obligations are over.

**PANALTY CLAUSE:** A cut / penalty @ 50 paise per day per copy in addition to extra postal charges paid by this office on accounts of delay will be imposed and recovered from printers bill.

**OTHER REMARKS:**

1. Time Schedule must be adhered to meet the despatch schedule. In case of delays at printers end deley penalty plus extra expenditure incurred on postage etc. Will be recovered from the printer's bill.
2. A neat and high-class production with uniformity throughout is essential.
3. This enquiry is subject to our usual Terms and Conditions of tender.
4. Rates should be quoted both in words and figures and preferably typed.
5. All input material will have to be collected and returned in this office by printers at their cost.
6. The applicable tax (GST) will be paid separately. The current applicable tax must be mentioned in Rate column of tender as per Performa.
7. In case of Poor printing performance, liquidated damages are likely to be imposed as decided by an internal committee. For repeated poor performance, or delays the contract is likely to be cancelled.
8. The contract will be valid for a period of One year and may be extended for another one or more years on mutual agreement and satisfactory performance of the printer.
9. No enhancement in the quoted rates (except applicable tax) will be admissible under any circumstances during the contract period including the extended period.
10. Tenderer can withdraw his quotation before the opening of tender if he so desires.
11. All disputes will be settled under Delhi jurisdiction.
12. Tenderer can send their representative at the time of opening of tender.

Contd.....3/-

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Your rates should be quoted on printer's paper on the following lines including cost of paper and other incidental charges etc. The applicable GST will be paid separately.

1. Rate for printing **2,000 copies** comprising 52 text pages plus 4 pages of cover on printers paper (as per description) Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_)
2. Rate for printing of **3,000 copies** comprising 52 text pages plus 4 pages of cover on printers paper (as per description) Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_)
3. Rate per **100** (One Hundred) for additional copies comprising 52 text pages plus 4 pages of cover on printer's paper Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_)
4. Rate per **1,000** for every 4 additional text pages in single colour Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_)
5. Rate per 1000 per form of 4 text pages for printing of **additional 3 (three) colours** Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_)
6. The applicable percentage of tax (GST) \_\_\_\_\_ @ \_\_\_\_\_ % of bill amount

Note:

- (1) Rates quoted for additional copies /pages will be applicable for reduced copies/ pages also.
- (2) If the number of reduced copies are less than 100, the prorate of quoted rates will be applicable.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_  
(With stamp)  
Date:



Government of India  
**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110003

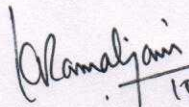
No.D-29015/05/2020-21/Prod

Tender Opening Date: 23.07.2020

**Subject: Annual rate Contract for printing of Monthly Journal "AJKAL" in Hindi language**

This tender is meant for 'A & B' category printers empanelled with Publications Division as mentioned below:

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Brijbasi Art Press Ltd.
- 3) M/s Chandu Press
- 4) M/s India Offset Press
- 5) M/s International Print-o-Pack Ltd.
- 6) M/s J.K. Offset Graphics Pvt. Ltd.
- 7) M/s Lustra Print process Pvt. Ltd.
- 8) M/s Nutech Print Services
- 9) M/s Paras Offset Pvt. Ltd.
- 10) M/s Rakmo Press Pvt. Ltd.
- 11) M/s Salasar Imaging System
- 12) M/s Universal Offsets
- 13) M/s Amar Ujala Publications
- 14) M/s Anand Sons
- 15) M/s Ankur Offset Pvt. Ltd.
- 16) M/s A P India
- 17) M/s Archana Advertising Pvt. Ltd.
- 18) M/s Chandu Prabhu Offsets Printing Works Pvt. Ltd.
- 19) M/s Educational Stores
- 20) M/s Excels Printers Pvt.Ltd.
- 21) M/s Impact Promotions
- 22) M/s Jaina Offset Printers
- 23) M/s Kriti
- 24) M/s MGK Printing Works Pvt.Ltd.
- 25) M/s Mittal Enterprise
- 26) M/s MP Printers
- 27) M/s Multi Colour Service
- 28) M/s Niyogi Offset Pvt. Ltd.
- 29) M/s Nova Publications & Printers Pvt.Ltd
- 30) M/s Pearl Printers
- 31) M/s Printworks
- 32) M/s Shakun Printers (Press is under shifting process. Requested to temporary discontinuation of sending tender.)
- 33) M/s Sita Fine Arts Pvt. Ltd.
- 34) M/s Sona Printers Pvt. Ltd.
- 35) Sundeeep Press
- 36) M/s Tan Prints ( India) Pvt. Ltd.
- 37) M/s Viba Press Pvt. Ltd.

  
(K Ramalingam)  
Production Officer