

File No. D-29015/12/2019-20/Prod.

Government of India

PUBLICATIONS DIVISION

Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road
New Delhi-110 003.

Dated: 22.07.2019

M/s. _____

Subject: Annual Rate Contract for printing of Monthly Journal "AJKAL" in Urdu language.

Dear Sirs,

Sealed quotations are invited for finalizing annual Rate Contract for the printing of above prestigious Journal in Urdu language. If you are in a position to undertake the production of the job as per specifications and supply the printed copies regularly within the specified time schedule, please submit your quotation in this form only, under a sealed cover so as to reach this office at **Room No. 666 (6th Floor) latest by 2/8/2019 (3:00 PM)** addressed to the Principal Director General, Publications Division, Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 pm in Room No. 666 in this office.

The following words should be super scribed on the envelope:

Confidential contents Quotation for printing of **"Monthly Journal AJKAL in Urdu language"**

File No. D-29015/12/2019-20/Prod. Last Date: 2/8/2019 (3:00 PM)

Please note the quotations received after the due date and time will not be considered.



(V. K. Meena)

Joint Director (Prod.)

For & on behalf of the President of India

DESCRIPTION: 'AJKAL' a monthly journal in Urdu language comprising 52 pages of text and 4 pages of cover is to be produced regularly on top priority basis. Text pages comprising text matter in 2 to 4 columns, alongwith 10 and above line/halftone pictures surrounded by line and screen borders/ in boxes against screen grounds, to be printed in single colour (Black). **Approved laser printout/ softcopy in CD of the text pages will be supplied by the Editor. Photographs/illustrations & line design etc. may require to be scanned and incorporated with the text matter as per instruction by the printer at their cost.**

Cover I & IV may carry title, logo design, some text along with line/halftone pictures surrounded by colour grounds and will print in four process colours. Cover II & III may also print text along with line/halftone pictures. Advertisements in four colours common to outer cover. The Journal will be centre-stitched with two wire staples and cut to its finished size.

NOTE:

1. The soft copy of cover design in English will be supplied wherein title, text etc. are to be replaced/ incorporated in Urdu as per colour scheme supplied.
2. The quantity of journal and number of text pages may vary from issue to issue.
3. Material, proofs etc. will have to be collected and delivered by the printer to the Editor at Soochna Bhawan, C.G.O Complex, New Delhi.
4. Advance copies will have to be delivered at Soochna Bhawan and bulk copies duly wrapped in bundles of 25 to 50 copies each will have to be delivered to our designated store/agents within Delhi/NCR.

LANGUAGE & QUANTITY: **URDU: 1000 plus advance copies** per month (quantity may increase or decrease in each issue)

FINISHED SIZE: **8.5"x 11" Approx.**

COLOURS: Text pages: Single Colour Black

Outer and Inner Covers: Four Process Colours

PAPER: Good quality smooth finished white Maplitho paper of **80 GSM** for text pages and **130 GSM** full gloss Bilt/equivalent quality Art paper for cover will be used from printer's stock. Sample of paper to be used may be enclosed with your quotation.

TIME SCHEDULE: Reasonable time schedule will be drawn by the Editor for timely production i.e. 10 days before the month of publication of the journal. It is also to be ensured that all the copies are supplied as per requirement. However, 5 days time will be allowed for proofing, printing and final delivery of all copies from the date of receipt of CRC/ final approval from Editor.

Contd.....2/-

PROCESS OF PRODUCTION: Offset.

MATERIAL FOR PRODUCTION: CRC/CD for text pages, cover art work/CD, line designs, photographs etc. will be supplied in batches.

SECURITY DEPOSIT: The successful tenderer will be required to furnish a security deposit of **Rs. 20,000/- (Rs. Twenty Thousand Only)** in the shape of FDR / Bank Guarantee from any nationalized bank duly pledged in favour of Principal Director General, Publications Division, A/C..... (Printer's Name) for a period of 30 months which will remain with the division till the completion of contract period and all Contractual obligations.

VALIDITY OF CONTRACT: The contract will be valid for a **period of one year** and may be extended further for one or more years at same rates, terms & conditions on mutual agreement and satisfactory performance of the printer.

PANALTY FOR DELAY: A Penalty of 50 Paise per copy per day will be imposed for delay at Printer's end, beside of additional postal charges paid by the division for dispatching the journal to subscribers.

OTHER REMARKS:

1. Time Schedule must be adhered to.
2. A neat and high-class production with uniformity throughout is essential.
3. This enquiry is subject to our usual Terms & Conditions of tender.
4. Rates should be quoted both in words and figures and preferably typed.
5. All material will have to be collected and returned at printer's cost including final design in open & PDF format on CD for each issue.
6. The applicable tax (GST) will be payable extra on total bill amount which may be mentioned in tender performa.
7. In case of Poor printing quality/performance/ use of inferior quality/ lesser GSM paper, an internal committee will decide the amount of liquidated damages/penalty to be imposed & will be recovered from the printer's bill.
8. In case of continuous and perpetual poor performance and delay, Principal Director General, Publications Division reserves its rights to cancel the contract and forfeit the Security Deposit.
9. No revision in rates for production or for material will be entertained for any variation in market during the contract period including the extension if any.
10. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
11. All disputes will be settled under Delhi Jurisdiction.
12. Tenderers can send their representative at the time of opening of tender.

Your rates should be quoted on printer's paper on the following lines including cost of paper and other incidental charges etc. The applicable GST will be paid separately.

1. Total cost for printing of 500 copies comprising 52 pages of text plus cover on printer's paper. ₹ _____
(Rupees _____)
2. Total cost for printing of 1000 copies comprising 52 pages of text plus cover on printer's paper. ₹ _____
(Rupees _____)
3. Rate per 100 for additional copies comprising 52 pages of text plus cover on printer's paper. ₹ _____
(Rupees _____)
4. Rate per 100 copies for every additional 4 pages of text on printer's paper ₹ _____
(Rupees _____)
5. Rate of present applicable GST@.....% of bill amount.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____
(With stamp)
Date:

PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road
New Delhi-110003

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Tender Opening Date: **2/8/2019**

Subject: Annual Rate Contract for printing of Monthly Journal "AJKAL" in Urdu language.


Tenders are issued to the following 'A' & 'B' Category empanelled offset printers with Publications Division.

"A" Category:

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Brijbasi Art Press Ltd.
- 3) M/s Chandu Press
- 4) M/s India Offset Press
- 5) M/s International Print-o-Pac Ltd.
- 6) M/s J. K. Offset Graphics Pvt. Ltd.
- 7) M/s Lustra Print Process Pvt. Ltd.
- 8) M/s Nutech Print Services-India
- 9) M/s Paras Offset Pvt. Ltd.
- 10) M/s Rakmo Press Pvt. Ltd.
- 11) M/s Salasar Imaging Systems
- 12) M/s Universal Offsets

"B" Category:

- 1) M/s Amar Ujala Publications Ltd.
- 2) M/s Anand Sons
- 3) M/s Ankur Offset Pvt. Ltd.
- 4) M/s A P India
- 5) M/s Archana Advertising Pvt. Ltd.
- 6) M/s Chandra Prabhu Offset Printing Works Pvt. Ltd.
- 7) M/s Educational Stores
- 8) M/s Excel Printers Pvt. Ltd.
- 9) M/s Impact Promotions
- 10) M/s Jaina Offset Printers
- 11) M/s Kriti
- 12) M/s MGK Printing Works Pvt. Ltd.
- 13) M/s Mittal Enterprises
- 14) M/s MP Printers
- 15) M/s Multi Colour Services
- 16) M/s Niyogi Offset Pvt. Ltd.
- 17) M/s Nova Publications & Printers Pvt. Ltd.
- 18) M/s Pearl Printers
- 19) M/s Printworks
- 20) M/s Shakun Printers
- 21) M/s Sita Fine Arts Pvt. Ltd.
- 22) M/s Sona Printers Pvt. Ltd.
- 23) M/s Sundeep Press
- 24) M/s Tan Prints (India) Pvt. Ltd.
- 25) M/s Viba Press Pvt. Ltd.


(V.K. Meena)
Joint Director (Prod.)
22.07.2019