

(Please read the instructions in the uploaded tender thoroughly before submitting quotations)

Government of India

PUBLICATIONS DIVISION

Ministry of Information and Broadcasting

Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

No: 15/51/2023-Ed./Prod.

Dated: 27/12/2023


M/s. _____

Subject: Printing of the reference Annual “भारत - 2022” in हिंदी language

Quotations are invited for the production of **20,789 copies** of the title in Hindi language on TOP PRIORITY basis. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only **through GeM portal latest by 08/01/2024 (3:00 PM)**. Tenders (Technical Bid) will be opened on the same day at 3:30 PM. Please note that quotations received after the due date and time will not be considered.

Note:

1. All the Technical Bids will be scrutinized and physical inspection of required printer's will be done for suitability and to verify the printing machines & other requirements.
2. Financial Bids will be opened at a later date, which will be duly intimated to the successful tenderers through e-mail/phones whose Technical Bid is found eligible. If it is found after opening of the Technical Bid that there is no physical inspection required for the tenderers the Financial Bid will be opened immediately on the same day.



(D.K.C. Hrudhainath)
Joint Director (Prod.)

For & on behalf of the President of India

DESCRIPTION: A prestigious reference annual “BHARAT-2022” comprising 948 text pages, 2 pages (picture plates) of colour line designs for National Flag/Map, 20 pages (10 plates) of colour separators, 12 pages of colour advertisements, a bookmark and 4 pages cover is to be produced from CRC/ soft copy for text pages, Colour separators, advertisement pages, bookmarks and cover design etc. were supplied on CD.

Outer cover including spine is to print photographs, colour design alongwith title, line design and logo etc. in four process colours. Inner covers (II & III) will also print in four process colours design/advertisement and will bleed on all edges. The outer cover will have Hybrid UV coating as per the design. Inside text pages comprising running text interspersed with advertisement/line and halftone Graphs/Tables in screen/solid ground are to be printed in single colour (Black). Another 22 pages (11 picture plates/separators) of colour design on Art paper will print in four process colour which will have to be pasted/tipped in between the text pages at about 11 places of the book. Besides, 12 pages of Colour advertisements are to be printed in four process colours on Art-paper and to be bound alongwith the text pages at the end of the book. Some textual corrections, alterations in design and improvement in pictures/design etc. marked in final proofs will have to be carried out by your press, at your cost.

The book is to be Perfect-bound and outer cover of the book with Hybrid UV coated, duly machine creased at 4 places, is to be over-pasted with spine using good quality hot melt adhesive. Each book is to be shrink wrapped or packed in a polythene bag of suitable size.

A Bookmark in size of 3"x7" to be printed on both side in four process colours with picture on Art card & to be laminated both sides

SIZE OF THE BOOK: 6.25" x 9.5" (Approx)

LANGUAGE & QUANTITY: Hindi – 20,789 plus 25 Advance and 5 sample copies.

PROCESS OF PRODUCTION: Offset/Hybrid UV coating on outer side of cover.

DELAY PENALTY: A cut/penalty of 10% of cost of delayed copies for delay upto 10 days over and above the specified time period and further 1% cut towards delay of every additional day will be imposed.

COLOURS:

- 1) Cover pages : Four Process colours with hybrid UV coating on outer side.
- 2) Colour Separators, Colour Advertisement : Four Process colours
pages on Art paper & Bookmark (both sides)
- 3) Two Pages (colour plate) for National : 3 special colours (Saffron, Green & Deep-Blue on one side
Flag/Map on Art paper & four process colours on back side)
- 4) Text pages & B/W Advertisements : Single colour (Black)

MATERIAL FOR PRODUCTION: Soft copy for text matter, picture pages, advertisement pages, Book-marks and cover will be supplied alongwith earlier printed book. However, corrections in text matter, improvement in pictures and designing etc. will require to be done by the printer at their cost.

PAPER: The following papers are to be used from your stock.

- a) Text pages: 54 GSM smooth finished white Maplitho Paper of Magna Print (BILT) or equivalent.
- b) Colour plate/Separators/Advt. pages: 130 GSM or above full Gloss Indian Art Paper (Bilt Royal or equivalent quality)
- c) Book Mark: 220 GSM or above full Gloss Indian Art Card (Bilt Royal or equivalent quality)
- d) Cover pages: 280 GSM (CIS) one side coated (SBS) Board with smooth finished white back.

PACKING: Each book is to be packed in suitable size self-sticking polythene bags and supplied in packet of 10-15 copies each duly wrapped with waterproof polythene sheets.

TIME SCHEDULE: After receipt of input materials, Ferro proof for text pages and Digital colour proof for picture pages and cover are to be submitted for approval within 2 days of receipt of input materials.

17 days will be allowed for proofing, printing, binding and supply of five sample copies in this office for our approval. As soon as the sample copies are approved, 25 advance copies (over and above the ordered quantity) are to be supplied in Production Section and remaining bulk copies in our Store at Faridabad/Soochna Bhawan, New Delhi within another 12 days after the approval of sample copy. **An overall of 31 days will be allowed for completion of the job.**

RETURN OF MATERIAL: All input material will have to be returned at your own cost including final CD having complete soft copy in PDF & Open File.

Minimum Technical Requirements (Eligibility Criteria): Printers should have undertaken the printing of prestigious paper-back perfect bound books and possesses the following printing and allied equipment:

- a) Pre-Press equipment: Minimum two DTP Terminals with Designing/Page-Making facilities, high resolution Scanners alongwith Laser Printers.
- b) Arrangement of CTP Unit for Plate-Making.
- c) Offset printing machines:
 - I. One CPC Four-colour machine in minimum size of 20" X 30" or above
 - II. Two Single colour printing machine in size of 28" x 40" or One machine in size of 28"x 40" with perfector or one Web offset machine with suitable cutoff size.
- d) Binding equipment:
 - I. Two automatic folding machines or (attached folder with web offset machine are exempted).
 - II. One Perfect bound machine with four clamps or above.
 - III. One three knife trimmers or two automatic paper cutting machines.
- e) Power Back-up: Should have sufficient power back-up to run the machines.
- f) The printer should be registered with PAN, GST etc. and have licensed to run the press.
- g) Printer must have high speed internet facility for uploading/downloading files of cover design/photographs/text materials etc.
- h) Minimum Annual Turnover should be four crores during last financial year i.e. 2022-23 for which a certificate from a registered Chartered Accountant certifying Annual Turnover of press may be submitted.
- i) A self-declaration that their organization has never been black listed during last three years by any Government Department.

OTHER REMARKS:

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.
4. All input material will have to be returned including final CD having open and pdf file of the book.
5. In case of poor workmanship or backing out after opening of quotation and using of inferior quality paper, less grammage a liquidated damages/penalty is likely to be imposed as decided by an internal committee.
6. All disputes will be settled under Delhi Jurisdiction.

Your rates should be quoted on the following lines including the cost of paper, all other incidental charges etc. and the applicable GST.

1. Total cost for printing of 20,789 copies of "BHARAT-2022" comprises of 948 pages of text to be printed in single colour (Black); 2 pages (Picture plate) of colour line designs for National Flag/Map alongwith 20 pages (10 plates) of colour separators and bookmark to be printed in four process colours and 4 pages of cover to be printed on both side in four process colours plus hybrid UV on outer side on printer's paper
'As per Description' (including GST)

Rs. _____)

(Rupees _____)

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____
(With stamp)

Date: _____