

**Ministry of Information & Broadcasting**  
**IP&MC Section**

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**Subject: Amendment of Recruitment Rules for the post of Business Manager in Publications Division – reg.**

DPD may please refer to its ID Note No. 12018/3/2011-Admn.1 dated 22.05.2019 on the subject mentioned above.

2. The proposal was examined in consultation with UPSC and following observations have been made:-

- i. As per DoP&T guidelines, draft RRs have to be uploaded on the Department website for 30 days for seeking comments of the stakeholders. If not done already, the same may be uploaded for 30 days and thereafter, necessary certificate may be provided.
- ii. A certificate furnishing that feeder post has no other promotional avenues may also be provided.

3. An updated copy of Notification and Schedule is attached herewith. DPD is requested to provide the requisite information/documents to this Ministry for further action.

Encl: As above

(D.K. Chawla)

23.07.2019

(D. K. Chawla)

Under Secretary (IP&MC)

☎ 2338 9460

DPD [Shri V. K. Meena, Joint Director (Admn.)], Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110003.

M/o I&B's I.D. Note No. M-28011/2/2012-FS/IP&MC dated 23.07.2019

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ISSUED

**TO BE PUBLISHED IN PART II, SECTION 3, SUB-SECTION (I)**

Government of India

MINISTRY OF INFORMATION & BROADCASTING

New Delhi, the .....

**NOTIFICATION**

G.S.R.....In exercise of the powers conferred by the proviso to Article 309 of the Constitution (and in supersession of Government of India, Ministry of Information & Broadcasting's Notification GSR-381 dated 07th June, 1995, as amended from time to time except as respects, things done or omitted to be done before such supersession), the President hereby makes the following rules regulating the method of recruitment to the post of Business Manager, Group 'A' post in Publications Division in the Ministry of Information and Broadcasting namely :-

**1. Short title and commencement:-**

(1) These rules may be called the Publications Division (Business Manager Group 'A' post) Recruitment (Amendment) Recruitment Rules, 2019.

(2) These shall come into force on the date of their publication in the official Gazette.

**2. Application:-** These rules shall apply to the post specified in Column 2 of the Schedule annexed to these rules.

**3. Number of post, classification and level in the pay matrix:-** The number of the said posts, their classification and the level in the pay matrix attached thereto, shall be as specified in Columns 2 to 4 of the said scheduled

**4. Method of Recruitment, age limit qualifications etc:** - The method of recruitment, age limit, educational qualifications and other matters relating there, shall be as specified in Columns 5 to 13 of the said schedule.

**5. Disqualification** - No person

(a) Who has entered into or contracted a marriage with a person having a spouse living, or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said posts.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such a person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

**6. Power to relax:-** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

**7. Savings:-** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule is annexed.

File No.

Under Secretary to the Govt. of India

**Schedule**

Name of Post	No. of posts	Classification	Level in the pay matrix	Whether selection-cum-seniority or selection by merit or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Methods of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the posts to be filled by various methods	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation/ absorption to be made	If a DPC exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
1	2	3	4	5	6	7	8	9	10	11	12	13
Business Manager	9* (2019)  *6 under revival	General Central Service Group 'A' Gazetted, Non-Ministerial	Level-11 in Pay Matrix (Rs.67700-208700)	Selection by merit	Not exceeding fifty years (relaxable for Government servant up to five years in accordance with the instructions issued by the Central Government).  Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep).	<b>Essential :</b>  (i) Degree in Commerce from a recognized University or equivalent. (ii) Five years experience in a supervising capacity in a publishing house of standing or corresponding organization under Government dealing with distribution of publications, advertising and publicity.  <b>Desirable:</b>  1. Knowledge of Hindi 2. Master Degree from a recognized University or equivalent.  Note 1: Qualifications are relaxable at the discretion of UPSC in the case of candidates otherwise well qualified.  Note 2: The qualification(s) regarding experience is relaxable at the discretion of Union Public Service Commission in the case of candidates belonging to Scheduled Caste or Scheduled Tribe if at any stage of selection the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them	No	One year for Direct Recruits and two years for Promotees	i) 33.33% by promotion failing which by deputation (including short term contract) failing both by Direct Recruitment.  ii) 33.33% by deputation (including short term contract) failing which by promotion failing both by direct recruitment.  iii) 33.33% direct recruitment.	<b>Promotion:</b> Assistant Business Manager in the Publications Division in <b>Level-7 in the pay matrix</b> (Rs.44900-142400) with seven years' regular service in the grade.  Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.  <b>Deputation</b> (Including short term contract):  (a) Officers under the Central Government/ State Government / Union Territories / Public Sector Undertakings / Autonomous / Statutory Organization / University / Recognized Research Institute:  (i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years' service	Group 'A' DPC (for considering promotion) consisting of :-  1. Chairman/ Member, UPSC – Chairman 2. Joint Secretary, Ministry of I&B – Member 3. Pr. DG / DG, Publications Division – Member.  Group 'A' DPC (for considering confirmation) consisting of :-  1. Joint Secretary, Ministry of I&B – Chairman. 2. Additional Director General, Bureau of Outreach & Communication (BOC) – Member 3. Additional Director General, Publications Division – Member.  Note: The proceedings of the DPC relating to confirmation of a Direct Recruit shall be sent to the Commission for the approval. If however, these are not approved by the Commission, a fresh meeting of the DPC to be presided over by the Chairman or a Member of the UPSC shall be held.	Consultation with Union Public Service Commission is necessary on each occasion.

										<p>rendered to the post on regular basis in Level 10 in the Pay Matrix (Rs.56100-177500) or equivalent in the parent cadre or department; or</p> <p>(iii) with seven years' service rendered to the post on regular basis in Level 7 in the Pay Matrix (Rs. Rs.44900-142400) or equivalent in the parent cadre or department; and</p> <p>(b) possessing the educational qualifications &amp; experience prescribed for direct recruits under column 7.</p> <p>(c) Period of deputation shall be four years.</p> <p>Note :</p> <p>i. The departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>ii. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of Central Government shall ordinarily not exceed three years.</p> <p>iii. The maximum age limit for appointment by deputation shall be 'Not exceeding fifty six years' as on the last date of receipt of applications.</p>		
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