

D-29017/5/2018-19/Prod.

Government of India

PUBLICATIONS DIVISION

Ministry of Information and Broadcasting
 Soochna Bhawan, CGO Complex, Lodhi Road
New Delhi-110003

M/s _____

Dated: 30/11/2018

Subject: - Printing of "Paper Carry Bags" of two sizes

Dear Sirs,

Sealed quotations are invited for production of **17,000 big size and 21,000 small size** Paper Carry Bags on **PRIORITY**. If you are in a position to undertake the production of the job as per specifications given below and supply within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 14/12/2018 (3:00 PM)**. Tender should be addressed to the Director General, Publications Division and may be dropped in the "TENDER BOX" kept in Room No. 666 at 6th floor, Soochna Bhawan, C.G.O Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3:30 PM in room No. 666, in this office. The following words should be super- scribed on the envelope.

"Confidential contents Quotation for printing of: **"Paper Carry Bags" of two sizes**

Job No. D-29017/5/2018-19/ Prod., **Last Date: 14/12/2018 (3:00 PM)**

Please note that the quotations received after due date and time will not be considered.



(V.K.Meena)

Joint Director (Prod.)

For & on behalf of the President of India

DESCRIPTION: Paper Carry Bags made up of **210 GSM Smooth finished White Kraft liner paper** with good strength in two sizes are to be printed on outer side in four process colours. The bag is to be printed from rough design consisting of logo/pictures and text matter etc. supplied in CD/laser print-out. Printer will have to create the final designs in required size at their own. Carry bag to be creased, folded and properly pasted after die cutting. A strip of suitable size and thick paper is to be pasted on inner side at bottom. Cello tape of suitable size is also to be pasted on joint at bottom from outer side to give support and strength. Carry Bag has to provide handles of good quality silken round Dori duly knotted at both ends of 3 MM thickness & (approx) 10" in length of matching colour after fixing metal rivets in four Eyelets at appropriate place to use as handle, as per samples.

Important Note: - The samples of fabricated Carry Bag can be seen for quality in this office on any working day between 10 AM to 5 PM.

BIG SIZE: (i) 11" (width) x 14" (Height) x 4" (Breadth) Open size: 18" x 31"
SMALL SIZE: (ii) 8.5" (width) x 11" (Height) x 2.5" (Breadth) Open size: 15" x 22"
QUANTITY:

Big Size:	17,000 bags
Small Size:	21,000 bags
Total:	38,000 bags + advance copies

PROCESS OF PRODUCTION: Offset**COLOURS:** Four Process colours

PAPER: **210 GSM smooth finished White Kraft liner paper** with good strength and Handle of silken round dori of 3 MM thickness with four Eyelets in matching colour to be used the printer's stock. One fourth sheet of the sample of Kraft liner paper may be enclosed with the tender. Paper Sample will have to be got approved before printing/fabrication.

Cont..... 2/-

MATERIAL FOR PRODUCTION: Rough Design consisting of logo/pictures and text matter in a CD will be supplied by the Division. Final design has to be created in required both sizes by the printer at their cost.

TIME SCHEDULE: Printer will have to submit complete colour proof/dummy in actual size and specified paper for approval within 3 days from the receipt of rough design. An overall period of 25 days will be allowed for proofing, printing, fabricating and supply of 50 advance copies (over and above the ordered quantity) of each sizes bags in this office.

PACKING AND DELIVERY: 25 carry bags will be properly packed in thick polythene bag. All the packets are to be labeled as per standing instructions. Bulk copies are to be supplied in our current store at Publications Division, Sookhna Bhawan, CGO Complex, New Delhi -110003.

DELAY PENALTY: A cut/penalty of 10% of the cost of delayed copies will be imposed for delay upto 15 days over and above the specified time period and further 1% cut towards delay of every day will be imposed.

OTHER REMARKS:

1. Time Schedule must be adhered to.
2. A neat and high class fabrication with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.
4. Rates should be quoted both in words and figure, preferably typed.
5. All input material will have to be returned at printer's cost in open and PDF format on CD.
6. The applicable tax (GST) will be payable extra on total bill amount which may be mentioned in tender performa.
7. In case of inordinate delay or poor workmanship, use of inferior quality of paper or backing out after opening of quotation, liquidated damages/penalty is likely to be imposed as decided by an internal committee.
8. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
9. All disputes will be settled under Delhi Jurisdiction.
10. Tenderers can send their representative at the time of opening of tender.

Your rates should be quoted on the following lines including cost of paper and all other incidental charges etc. The applicable GST will be paid separately

1. Rate per 1000 for 17,000 big size carry bags on printer's paper Rs. _____
(Rupees in words _____)
2. Rate per 1000 for 21,000 small size carry bags on printer's paper Rs. _____
(Rupees in words _____)
3. Rate per 1000 for additional bags in Bigger size on printer's paper Rs. _____
(Rupees in words _____)
4. Rate per 1000 for additional bags in Smaller size on printer's paper Rs. _____
(Rupees in words _____)
5. Present applicable GST rate @ _____ %

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____
(With Stamp)
Date:

PUBLICATIONS DIVISION

Soochna Bhawan, CGO Complex, Lodhi Road

New Delhi-110003

File No: D-29017/5/2018-19/Prod.

Tender Opening Date 14.12.2018

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"A" Category Printers:

1. M/s. Aravali Printers & Publishers Pvt. Ltd.
2. M/s. Batra Art Press
3. M/s. Brijbasi Art Press Ltd.
4. M/s. India Offset Press
5. M/s. International Print-o-Pac Limited
6. M/s. Magic International Pvt. Ltd.
7. M/s. Nutech Photolithographers
8. M/s. Niyogi Offset Pvt. Ltd.
9. M/s. Paras Offset Pvt. Ltd.
10. M/s. Tara Art Printers Pvt. Ltd.
11. M/s. Viba Press Pvt. Ltd.

"B" Category Printers:

1. M/s. Bengal Offset Works
2. M/s. Bhagwati Printers Pvt. Ltd.
3. M/s. Chandu Press
4. M/s. Chaar Dishayen Printers Pvt. Ltd.
5. M/s. Educational Stores
6. M/s. Gita Offset Printers Pvt. Ltd.
7. M/s. I G Printers Pvt. Ltd.
8. M/s. J K Offset Graphics Pvt. Ltd.
9. M/s. Lakshmi Printindia
10. M/s. M P Printers
11. M/s. Nutan Printers
12. M/s. National Printers
13. M/s. New Printindia Pvt. Ltd.
14. M/s. Rainbow Offset Printers
15. M/s. Sonu Printing Press Pvt. Ltd.
16. M/s. Shree Vrindavan Graphics Pvt. Ltd.
17. M/s. Salasar Imaging System
18. M/s. Shakun Printers
19. M/s. Sita Fine Arts Pvt. Ltd.
20. M/s. Tan Prints (India) Pvt. Ltd.
21. M/s. Vijaylaxmi Printing Works Pvt. Ltd.



(V.K.Meena)

Joint Director (Prod)