

No.D-15001/01/2021-22
Government of India
Ministry of Information & Broadcasting
Publications Division
(A&G Section)

Room No. 691, Soochna Bhawan,
CGO Complex, Lodi Road,
New Delhi 110003
Dated : 25, May, 2021

Subject:- Repair of Air Conditioners of different makes installed in DPD Hqrs.

Sir,

Quotation are invited by the Director General, Publications Division subject to the terms and conditions mentioned hereunder for repair of Air Conditioners of different make installed in DPD Hqrs

Director General, DPD, New Delhi reserves the right to enhance or reduce the quantity or to decide not to purchase any tendered items, to accept any tender in full or in part, to reject any or all tenders at any time without assigning any reason thereof.

Terms and Conditions are enclosed.

kaishna

(B.K. Biswas)
Deputy Director (Admn.)
Ph. 2436 8009

बी. के. बिसवास
B. K. BISWAS
उप निदेशक(प्रशा.)/Deputy Director(Admn.)
प्रकाशन विभाग/Publications Division
सू. प्र. मंत्रालय/Min. of I & B
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

PUBLICATIONS DIVISION
MINISTRY OF INFORMATION BROADCASTING
SOOCHANA BHAWAN, CGO COMPLEX
LODI ROAD, NEW DELHI

No. D-15001/01/2021-22


Dated 25.05.2021

Subject: One time repair of Air Conditioners of different makes installed in DPD Hqrs.

Sealed quotations in envelope super-scribed "Repair of Air Conditioners of different types & makes installed in DPD Hqrs." are invited from the interested firm/parties for the above said work of this Division. The contract will be for one time repair only with minimum warranty for replaced/repared parts for six month. The interested firms/parties are requested to quote the rates for provision and installation of each of the following items separately.

Sl. No.	Name of Item	Window	Split	Cassette
1.	Gas charging			
2.	Value			
3.	PCB			
4.	Sensor			
5.	Capacitor			
6.	Motor			
7.	Capillary			
8.	Condenser			
9.	Coil			
10.	Contactore			

2. While mentioning the cost of items, it should be inclusive of all taxes like GST etc.
3. The quotation in sealed envelope may be sent to Deputy Director (Admn.), Publications Division, Ministry of I&B, Room No. 691, Soochana Bhawan, CGO Complex, Lodi Road, New Delhi 110 003 as to reach latest by 1.00 pm on 04.06.2021. It is reiterated that the quotations received after the due date and time will not be entertained. The quotations will be opened on the same day at 2.30 pm in the presence of tenderer or their representative present at that time. Kindly note that the opening of the tender will not be delayed just because the bidder or their representative are not present.
4. The quotations should be accompanied with
 - a) Bid Security Declaration as per annexure 'A'.
 - b) PAN Number
 - c) GST Certificate
 - d) Experience Certificate
 - e) certificate regarding not blacklisted from any Govt Deptt.
5. The firm, who will be award the job, shall be required to deposit a performance security of of 5% of estimated value with this Division in the form of FDR for a period of 9 month from the date of inception of the contract duly pledged in favour of Director General, Publications Division, New Delhi. The performance security will be refunded after the satisfactory completion of the contract.


B K BISWAS
उप निदेशक(प्रशा.)/Deputy Director(Admin)
प्रकाशन विभाग/Publications Division
सू. प्र. मंत्रालय/Min. of I & B
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

6. This Division reserves the right to accept or reject any or all quotations without assigning any reason thereof. This Division also reserves the right to terminate the contract at any time during its currency without assigning any reason. No request for revision of rates on account of fluctuation, if any, will not be considered during the period of contract. The said tender/quotation may be seen on the websites of this Division (www.publicationsdivision.nic.in) (www.employmentnews.gov.in)

B.K. Biswas

(B.K. Biswas)
Deputy Director
Tele 011-2436 8009

बी. के. बिस्वास
B. K. BISWAS
उप निदेशक (प्रशा.) / Deputy Director (Admin)
प्रकाशन विभाग / Publications Division
पु. प्र. मंत्रालय / Min. of I & B
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Annexure 'A'

BID SECURING DECLARATION IN LIEU OF EMD

[This letter of authorization should be on the letterhead and should be signed by a person with the proper authority to sign documents]

Date:

Tender No.: D-15001/01/2021-22

To:

Director General,
Publications Division,
Ministry of Information & Broadcasting,
Soochana Bhawan,
CGO Complex,
Lodi Road, New Delhi 110 003

WHEREAS We M/s. _____, having our office at

do solemnly secure the bid submitted in lieu of Earnest Money Deposit to be submitted to Publications Division. We do hereby certify that in the eventuality of our withdrawing or modifying our bid during the bid validity period or our failure to execute a contract after having been awarded a contract or executing an agreement thereof or submission of performance security if asked for, we will be suspended for a period of 2 years from doing business with Publications Division.

Signed:

signature(s) of authorized representative(s) of the Tenderer

Name:

complete name(s) of authorized representative(s) of the Tenderer

Title:

Dated on _____ day of _____, _____

Krishna
B. K. BISWAS
उप निदेशक(प्रशा.)/Deputy Director(Admin)
प्रकाशन विभाग/Publications Division
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