

(This tender is meant for printers empanelled in 'A' category and for Coffee Table Books with Publications Division as per list enclosed)

No.01/09/2018-Ed./Prod.
Government of India
PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road,
New Delhi-110 003

M/s. _____

Dated: 19/06/2018

Subject: - Designing and Printing of book on "The Asiatic Lion" in English

Dear Sirs,

Sealed quotations are invited for designing and printing of **2000 copies** of above prestigious Book. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation, in this form only under a sealed cover so as to reach this office in **Room No. 666 (6th Floor) latest by 02-07-2018 (3:00 PM)**, addressed to the Director General, Publications Division, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in room No. 666 by the tender opening committee. The following words should be super-scribed on the envelope:

"Confidential contents Quotation for **Designing and Printing of book on The Asiatic Lion**" in English
Job No. No.01/09/2018-Ed./Prod.. **Last Date: 02-07-2018 (3.00 PM)**

Please note that quotations received after the due date and time will not be considered.


(V. K. Meena)

Joint Director (Prod.)

For & on behalf of the President of India

DESCRIPTION: A prestigious hard bound pictorial book comprises with **352 pages** of text interspersed with colour photographs/illustrations, 8 pages of End-papers and Hard bound cover case with Dust-Jacket is to be produced from text matter, photographs and line/halftone illustrations and design for cover and dust jacket etc. supplied in Pen drive.

Text pages carry running text interspersed with colour photographs/illustrations are to be designed as per the layout of earlier printed book which will be printed in four colours with aqueous coating as fifth colour. The Hard bound cover and dust-jacket carry text matters and colour photographs etc. against ground to be printed in four process colours. The printer would be required to provide the text matter from the Pen drive having the soft copy of the earlier printed book for updating and vetting/editing of the text. On receipt of final text matter from the Editor, the designing of all text pages interspersed with photograph will have to be done by the printer, at their cost. The digital colour dummy will have to be submitted by the printer before final printing. The cover and Dust Jacket will be Matt (thermal) laminated.

The book will be section-sewn with strong thread and 4 pages of End-papers to be pasted on both sides of the book. The spine will be strengthened with binding cloth (mulmul) and supporting cords of matching colour at top and bottom. A full hard bound cover case is to be fabricated from 2 mm smooth finished Star/Kamal/Imported book binding board at front, back and spine, covered and pasted with a printed and laminated cover which should be bigger enough to turn about 1/2" and pasted from inside also. Fabrication of book should be done on Joint Forming machine for proper grooving for easy and full opening of the book. A Dust-jacket with an open size of 24" X 9.7" (approx.) duly printed in four process colours with coating will have to be wrapped on the book with a flap of about 4.5" folded inside the hard-bound cover case. Each book will have to be shrink wrapped/packed in suitable size pre-gum polythene bag.

FINISHED SIZE: 7.25" x 9.5" (Approx.) (The size of Hard-board cover case should be slightly bigger so that it protrudes slightly at Top, fore-edge & Bottom).

COLOURS: Text pages: **Four process colours with Aqueous coating.**

Outer cover & Dust-Jacket: **Four process colours on outer side**

LANGUAGE & QUANTITY: English- 2000 plus advance copies

PROCESS OF PRODUCTION: Offset

Contd.....2/-

PAPER: The following paper and other material will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature. Paper/Card will have to be got approved before the final printing is done.

- I. Text pages and End Paper : **100 or above GSM** Ultra White Glode/Montblanc/Rendezvous Super white Fine quality paper
- II. Printed Cover sheet : **130 GSM** Matt finished Bilt Royal/White Imported Art Paper
- III. Dust Jacket: **170 GSM** Matt finished Bilt Royal/White Imported Art Paper
- IV. Board for Hard-bound Cover: **2 mm** or above Smooth finished Star/Kamal/Imported book binding Board

MATERIAL FOR PRODUCTION: Soft copy in pen drive of earlier printed book for text pages and cover will be supplied. However, corrections in text matter, improvement in pictures and designing of text pages with revised text matter and same picture etc. may require to be done in the press. Machine/digital/Epson proofs in dummy form of complete book will have to be submitted by the printer as per instructions.

TIME SCHEDULE:

- I. Printer will have to provide text matter in open format on word file for editing purpose from pen drive (In-design file) supplied within 2 days. The edited file in word format will be returned to printer for redesigning and processing etc.
- II. Colour digital proofs of cover and text pages in complete dummy (book) form duly bound is to be submitted, for approval within 5 days after receipt of soft copy/final input material.
- III. In case of any changes/alteration in design, photographs and text matter etc. suggested in the dummy proofs will have to be carried out by the printer and revised proofs also to be submitted for final approval within 3 days after receipt of dummy proofs.
- IV. An overall of 20 days will be allowed for printing, binding and submission of 5 sample copies after the approval of digital proof/dummy. As soon as Sample copies are approved, 30 advance copies are to be submitted in this office over and above the ordered quantity and **100 copies in our current store** at Soochna Bhawan, New Delhi. Remaining bulk copies will have to be supplied in our Feeder Store at Faridabad within another 10 days time.

PACKING AND DISPATCH: Each book is to be shrink wrapped/packed in suitable size thick self adhesive polythene bag. Advance/ Sample copies will have to deliver in this office. Bulk copies will have to be supplied in our Feeder Store at Faridabad in packets of 5 copies each duly wrapped in thick Kraft Paper/Water proof sheet.

DELAY PENALTY: A cut/penalty of 5% of cost of delayed copies will be imposed for delay upto 10 days over and above the specified time period and further 2% cut towards delay of every additional 5 days will be imposed.

OTHER REMARKS:

1. A Very high quality of printing, binding and fabrication in all copies is essential.
2. Time Schedule must be adhered to.
3. This enquiry is subject to our usual terms and conditions of tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material will have to be returned at printer's cost including the final book in open and PDF formate on DVD/Pen drive.
6. The applicable tax (GST) will be paid on total bill amount separately. The current applicable tax must be mentioned in Rate column of tender as per proforma.
7. Tenderer can withdraw his quotation before the opening of tender if he so desires.
8. All disputes will be settled under Delhi Jurisdiction.
9. Tenderers can send their representative at the time of opening of tender.
10. In case of backing out from undertaking the job at quoted rates or delay or poor workmanship or use of inferior quality Paper/material, a liquidated damages/penalty is likely to be imposed as decided by an internal committee and decision of the Director General, Publications Division will be final.
11. Rates must be quoted only on the basis of paper/card as specified for the book in tender.

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Your rates should be quoted on the following lines including cost of paper, printing, binding and dispatch charges etc. Applicable tax if any will be paid separately

1. Total cost for printing of **2000 copies** of book as per 'DESCRIPTION' on printer's paper...Rs. _____
(Rupees _____)
2. Rate for printing of every 4 additional/reduced pages of text for 2000 copies
on Printers paper.....Rs _____
(Rupees _____)
3. The existing applicable rate of Tax (GST).....@ _____ % of bill amount

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____
(With stamp of the firm)
Date:

PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road
New Delhi-110 003

File No: 01/9/2018-Ed/Prod.

Tender Opening Date:02/07/2018

Subject: Printing of Book on "The Asiatic Lion" in English

Tenders are issued to the following 'A' class and empanelled printers for coffee table books with Publications Division.

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Batra Art Press
- 3) M/s Brijbasi Art Press Ltd.
- 4) M/s India Offset Press
- 5) M/s International Print-o-pack Ltd.
- 6) M/s Magic International Pvt. Ltd.
- 7) M/s Nutech Print Services
- 8) M/s Niyogi Offset Pvt. Ltd.
- 9) M/s Paras Offset Pvt. Ltd.
- 10) M/s Tara Art Printers Pvt. Ltd.
- 11) M/s Viba Press Pvt. Ltd.
- 12) M/s Rave Scans Pvt. Ltd.
- 13) M/s Archana Advertising Pvt. Ltd.
- 14) M/s Rakesh Press
- 15) M/s Thomson Press India Ltd.
- 16) M/s EIH Ltd.


(V. K. Meena)
Joint Director (Prod.)
19/06/2018