

This tender is meant for 'A' & 'B' category printers empanelled with Publications Division only

Government of India
PUBLICATIONS DIVISION
 Ministry of Information and Broadcasting
 Soochna Bhawan, CGO Complex, Lodhi Road
 New Delhi-110 003

No: 01/08/2022-Ed./Prod.

Dated: 11/03/2022

M/s. _____

Subject: Printing of book "Everyday Electricity" in English

Sealed quotations are invited for the production of **1,640 copies** of above book in English language. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 22/03/2022 (3:00 PM)**. The tender should be addressed to the Director General, Publications Division and may be dropped into the "TENDER BOX" kept in Room No. 669, at 6th floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 669 at Soochna Bhawan, New Delhi.

The following words should be super-scribed on the envelope:

"Confidential contents Quotation for printing of book: "Everyday Electricity" in English

Job No. : 01/08/2022-Ed./Prod. Last Date : 22/03/2022 (3:00 PM)

Please note that quotations received after the due date and time will not be considered.


 (D. K. C. Hrudhainath)
 Production Officer

For & on behalf of the President of India

DESCRIPTION: Books comprising 104 pages of text and 4 pages of cover are to be produced from soft copy for text matter and cover.

Text pages carrying text matter interspersed with colour photograph/illustrations are to be printed in four process colours. Digital dummy/ferro proofs in full colour in book form on actual paper will have to be submitted for checking/approval before final printing. The outer cover carries colour photographs surrounded by screen ground with title, logo, few text lines etc. to be printed in four process colours. Textual corrections/changes and picture improvement marked in the proof, if any, will have to be carried out by the printer, at their cost.

The book will be Section-sewn with strong thread. The outer cover is to be Matt (Thermal) laminated. The cover, duly laminated and machine-creased at four places, will have to be pasted over the spine of the book with good quality adhesive. Each book will be packed in self adhesive suitable bag.

SIZE OF THE BOOK: 5.5" x 8.5" (Approx)**COLOURS:** Text & Outer Cover: Four process colours**LANGUAGE & QUANTITY:** English – 1,640 plus 25 Advance copies**PROCESS OF PRODUCTION:** Offset

MATERIAL FOR PRODUCTION: Soft copy for text pages and cover alongwith a copy of the earlier printed book for matching of design and colours will be supplied.

PAPER: The following paper will be used from printer's stock. Samples of paper will have to be enclosed with your quotation with full nomenclature:

Text pages: 100 GSM or above full gloss white Art paper (Bilt Royal or equivalent quality)

Cover: 300 GSM or above full gloss White Art Card. (Bilt Royal or equivalent quality)

Contd.....2/

TIME SCHEDULE: Colour digital proof of cover alongwith ferro proofs for text pages in dummy form will have to be shown for approval before final printing. As soon as the printing is over, Five sample copies are to be submitted at this office at Soochna Bhawan for approval.

15 days will be allowed for scanning, printing, binding and supply of five sample copies in this office for our approval. As soon as the sample copies are approved, 25 advance copies (over and above the ordered quantity) are to be supplied to Production Section and remaining bulk copies to our Store at Soochna Bhawan / Old Secretariat/ Faridabad within another 7 days. **An overall 22 days will be allowed for the completion of the job.**

DELAY PENALTY: A penalty/cut of 10% of the cost of delayed copies for delay in supply upto 10 days over and above the specified time period and further 1% cut towards delay for every each additional day will be imposed.

PACKING: Each book is to be packed in self-sticking polythene bags and supplied in packets of 5-10 copies each duly wrapped with waterproof/polythene sheets.

RETURN OF MATERIAL: All input material will have to be returned at your own cost including final CD as a soft copy in PDF & Open File.

OTHER REMARKS:

1. **Time Schedule must be strictly adhered to.**
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. The applicable tax (GST) will be payable extra on bill amount which may be mentioned in tender proforma.
6. In case of poor workmanship or backing out after opening of quotation and using of inferior quality paper, less grammage a liquidated damages/penalty is likely to be imposed as decided by an internal committee.
7. All disputes will be settled under Delhi Jurisdiction.
8. Tenderers can send their representative at the time of opening of tender.

Your rates should be quoted on the following lines including the cost of paper and all other incidental charges etc. The applicable GST will be paid separately.

1. Total cost of printing of **1,640 copies** of the title comprising 104 pages of text and 4 pages of cover to be printed throughout in four process colours on printer's paper (As per Description) **Rs.** _____
(Rupees _____)
2. Rate for printing of 4 additional/reduced pages of text in four process colours **Rs.** _____
on printer's paper
(Rupees _____)
3. Present applicable **GST rate** @ _____ percent.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____

(With stamp)

Date: _____

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Tender Opening Date: 22/03/2022

Subject: - Printing of book **“Everyday Electricity”** in English

This tender is meant for ‘A’ & ‘B’ category printers empanelled with Publications Division as mentioned below:

1. M/s Aravali Printers & Publishers Pvt. Ltd.
2. M/s Brijbasi Art Press Ltd.
3. M/s Chandu Press
4. M/s India Offset Press
5. M/s International Print-o-Pac Ltd.
6. M/s J. K. Offset Graphics Pvt. Ltd.
7. M/s Lustra Print Process Pvt. Ltd.
8. M/s Nutech Print Services-India
9. M/s Paras Offset Pvt. Ltd.
10. M/s Rakmo Press Pvt. Ltd.
11. M/s Salasar Imaging Systems
12. M/s Universal Offsets
13. M/s Amar Ujala Publications Ltd.
14. M/s Anand Sons
15. M/s Ankur Offset Pvt. Ltd.
16. M/s A P India
17. M/s Archana Advertising Pvt. Ltd.
18. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd.
19. M/s Educational Stores
20. M/s Excel Printers Pvt. Ltd.
21. M/s Impact Promotions
22. M/s Jaina Offset Printers
23. M/s Kriti
24. M/s MGK Printing Works Pvt. Ltd.
25. M/s Mittal Enterprises
26. M/s MP Printers
27. M/s Multi Colour Services
28. M/s Niyogi Offset Pvt. Ltd.
29. M/s Nova Publications & Printers Pvt. Ltd.
30. M/s Pearl Printers
31. M/s Printworks
32. M/s Sita Fine Arts Pvt. Ltd.
33. M/s Sona Printers Pvt. Ltd.
34. M/s Sundeep Press
35. M/s Tan Prints (India) Pvt. Ltd.
36. M/s Viba Press Pvt. Ltd.



(D. K. C. Hrudhainath)

Production Officer

11/03/2022