

This tender is meant for 'A' & 'B' category printers empanelled with Publications Division only

Government of India
PUBLICATIONS DIVISION
 Ministry of Information and Broadcasting
 Soochna Bhawan, CGO Complex, Lodhi Road
 New Delhi-110 003

No: 15/30/2019-Ed./Prod.

Dated: 13/07/2020

M/s. _____

Subject: Printing of book “गुरुदेव रवीन्द्रनाथ” in हिन्दी

Sealed quotations are invited for the production of **1,000 copies** of above book in Hindi. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 27/07/2020 (3:00 PM)**. The tender should be addressed to the Director General, Publications Division and may be dropped into the “TENDER BOX” kept in Room No. 666, at 6th floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 666 at Soochna Bhawan, New Delhi.

The following words should be super-scribed on the envelope:

“Confidential contents Quotation for printing of book: “गुरुदेव रवीन्द्रनाथ” in हिन्दी

Job No. : 15/30/2019-Ed./Prod. Last Date : 27/07/2020 (3:00 PM)

Please note that quotations received after the due date and time will not be considered.



(K. Ramalingam)

Production Officer

For & on behalf of the President of India

DESCRIPTION: A Prestigious book comprising 96 text pages interspersed with about 11 B/w line illustrations, 16 picture pages comprising 27 halftone photographs and 4 pages of cover is to be produced from soft copy of text, earlier printed book for line and halftone photographs and CDs/computer print-outs for cover design/colour scheme etc.

The text pages, interspersed with line/halftone illustrations, are to be printed in single colour (Black). 16 picture pages comprising 27 halftone photographs to be printed in duo-tone (Black & Dark Brown) in Art paper and to be placed in two different places in between forma and to be sewn with text pages. The printer will requires to scan about 11 line drawings and 27 halftone pictures from earlier printed book. The outer covers carry title text, logo, few text lines against coloured ground will be printed in four process colours. The quality of all pictures/illustrations will have to be improved after scanning of each picture for best quality reproduction. Digital ferro proofs of complete book in a dummy form will have to be submitted for final checking/approval from the soft copy/CD provided. Textual corrections/changes and picture improvement marked in the proof, if any, will have to be carried out by the printer, at their cost.

The book will be Section-sewn with strong thread. The outer cover is to be Matt (Thermal) laminated. The printed and laminated cover, duly machine-creased at four places, will have to be over pasted at the spine of book with good quality hot melt adhesive. Each book will be packed in self adhesive suitable bag and each packet should have 5 copies duly packed in craft paper.

SIZE OF THE BOOK: 6.25” x 9.5” (Approx)

COLOURS: Text pages : 96 text pages in Single Colour (Black)
 Picture pages: 16 picture pages in Duo-tone (Black & Dark Brown)
 Outer cover : Four process colours

MATERIAL FOR PRODUCTION: Soft copy/CRC for text matter alongwith earlier printed book for scanning of illustrations/photographs and CD for cover will be supplied alongwith printout. However, corrections in text matter, improvement in pictures and designing etc. will require to be done by the printer at their cost.

Contd.....2/

LANGUAGE & QUANTITY: Hindi-1,000 plus 30 Advance copies

PROCESS OF PRODUCTION: Offset

PAPER: The following paper will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature:

Text pages: **80 GSM** or above smooth finished White Maplitho paper (TA/JK/Star or alike quality)

Picture pages: **120 GSM** or above full gloss white Art paper (Bilt Royal or equivalent quality)

Cover: **300 GSM** or above good quality White Art Card (Bilt Royal or equivalent quality)

TIME SCHEDULE: After designing, Colour digital/machine proof of cover and CTP proofs of text of complete book including picture pages in dummy form will have to be submitted for approval within 5 working days of receipt of input materials.

An overall of 12 working days will be allowed for printing, binding and supply of five sample copies in this office for our approval. As soon as the sample copies are approved, 25 advance copies (over and above the ordered quantity) are to be supplied in Production Section and remaining bulk copies in our Store at Sookna Bhawan, New Delhi within another 8 working days after the approval of sample copy. Hence, an overall of 20 working days will be allowed to complete the job.

DELAY PENALTY: A cut/penalty of 10% of cost of delayed copies for delay upto 15 days over and above the specified time period and further 2% cut towards delay of every additional 15 days will be imposed.

OTHER REMARKS:

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tenders.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material including soft copy of complete final book in CD in PDF/Open format will have to be submitted to this office at printer's cost before submission of bill.
6. The applicable tax (GST) will be paid separately, as mentioned in the cost column of the tender.
7. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
8. All disputes will be settled under Delhi Jurisdiction.
9. Tenderers can send their representative at the time of opening of tender.
10. In case of poor workmanship, use of inferior quality paper for the job and backing out after quoting, an internal committee would decide the quantum of liquidated damages which will be recovered from the printer's bill.

Your rates should be quoted on the following lines including the cost of paper and all other incidental charges etc. The applicable GST will be paid separately.

1. Total cost of printing of **1,000 copies** on printer's paper 'As per description' Rs. _____)
(Comprising of 96 text pages alongwith 16 picture pages plus 4 page cover)
(Rupees _____)
2. Rate for printing of every 4 additional/reduced pages of text in single colour Rs. _____)
for 1,000 copies.
(Rupees _____)
3. Present applicable GST rate @.....percent.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____

(With stamp)

Date: _____

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Tender Opening Date: 27/07/2020

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This tender is meant for ‘A’ & ‘B’ category printers empanelled with Publications Division as mentioned below:

1. M/s Aravali Printers & Publishers Pvt. Ltd.
2. M/s Brijbasi Art Press Ltd.
3. M/s Chandu Press
4. M/s India Offset Press
5. M/s International Print-o-Pac Ltd.
6. M/s J. K. Offset Graphics Pvt. Ltd.
7. M/s Lustra Print Process Pvt. Ltd.
8. M/s Nutech Print Services-India
9. M/s Paras Offset Pvt. Ltd.
10. M/s Rakmo Press Pvt. Ltd.
11. M/s Salasar Imaging Systems
12. M/s Universal Offsets
13. M/s Amar Ujala Publications Ltd.
14. M/s Anand Sons
15. M/s Ankur Offset Pvt. Ltd.
16. M/s A P India
17. M/s Archana Advertising Pvt. Ltd.
18. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd.
19. M/s Educational Stores
20. M/s Excel Printers Pvt. Ltd.
21. M/s Impact Promotions
22. M/s Jaina Offset Printers
23. M/s Kriti
24. M/s MGK Printing Works Pvt. Ltd.
25. M/s Mittal Enterprises
26. M/s MP Printers
27. M/s Multi Colour Services
28. M/s Niyogi Offset Pvt. Ltd.
29. M/s Nova Publications & Printers Pvt. Ltd.
30. M/s Pearl Printers
31. M/s Printworks
32. ~~M/s Shakti Printers~~----Press is under shifting process. Requested to temporary discontinuation of sending tender.
33. M/s Sita Fine Arts Pvt. Ltd.
34. M/s Sona Printers Pvt. Ltd.
35. M/s Sundeep Press
36. M/s Tan Prints (India) Pvt. Ltd.
37. M/s Viba Press Pvt. Ltd.



(K. Ramalingam)
Production Officer
13/07/2020