

This tender is meant for printers empanelled in 'A' & 'B' category with Publications Division only

**No. D-29015/05/2021-22/Prod.**

**Government of India**

**PUBLICATIONS DIVISION**

Ministry of Information and Broadcasting

Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110003

M/s \_\_\_\_\_

**Dated : 12/07/2021**

**Subject: Annual Rate Contract for printing of Monthly Journal "YOJANA" in Punjabi language**

Dear Sirs,

Sealed quotations are invited for finalizing an Annual Rate Contract for printing of above said monthly Journal. If you are in a position to undertake the production of the job as per specifications and supply the printed copies regularly within the specified time schedule, please submit your quotation, in this form only under a sealed envelope so as to reach this office at **Room No: 669 (6<sup>th</sup> Floor) latest by 26/07/2021 (3:00 PM)** addressed to the Director General, Publications Division, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 669 by the tender opening committee.

The following words should be superscribed on the envelope :-

**"Confidential Contents Quotation for printing of Monthly Journal YOJANA (Punjabi)**

**Job No. D-29015/05/2021-22/Prod., Last date: 26/07/2021 (3.00 PM)"**

Please note that quotations received after due date and time will not be considered.



(Sanjay Kumar Pandey)

Production Officer (I/C)

For and on behalf of the President of India

**DESCRIPTION:-** 'YOJANA' a monthly journal in Punjabi language comprising 52 pages of text and 4 pages of cover is to be produced regularly on priority basis. Text pages may carry text in 2 to 3 columns, along with 4 to 8 line/halftone pictures surrounded by line and screen borders. Some text may be in boxes also against screen grounds. Text pages will print in single colour (Black). Approved laser print-out/CD/Soft copy of the text pages will be supplied by this office. Photographs/illustrations & line design etc. will have to be scanned and incorporated with the text matter as per layout and instruction of Editor.

Covers I & IV may carry title, logo design, some text along with one to three line/halftone pictures surrounded by colour grounds and will print in 4 process colours. Covers II & III may also print text along with line/halftone pictures/ advertisements in four process colours. The Journal will be center-stitched with two wire staples.

**NOTE:**

- The soft copy of cover design may be supplied in English wherein title, text etc. are to be incorporated in Punjabi language as per colour scheme supplied.
- The quantity and number of text pages may vary from issue to issue. Printing will have to be done through CTP plates for better quality reproduction.
- Material, proofs etc. will have to be collected and proofs will be delivered by the printer in this office at CGO Complex, Lodhi Road, New Delhi.
- 20 Advance copies (over and above the ordered quantity) will have to be delivered at Soochna Bhawan & remaining bulk supplies duly packed in bundles of 20 to 30 copies each to our Stores/Agents within Delhi at printer's cost.

Contd....2/-

**SIZE:** 8.5" X 11" (Approx.)

**COLOURS:** Text pages : Single colour (Black)  
Outer and Inner Covers : Four Process Colours

**LANGUAGE & QUANTITY:** Punjabi - 200 copies per month plus 20 advance copies  
(Print order is likely to increase or decrease in each issue).

**PAPER:** Good quality smooth finished white Maplitho paper of 70 GSM for text pages and 130 GSM full gloss white Art paper for cover will be used from printer's stock. Sample of paper to be used may be enclosed with your quotation.

**TIME SCHEDULE:** Reasonable time schedule will be drawn by the Editor for timely production before the month of publication of the journal. It is also to be ensured that all the copies are supplied as per requirement. However, 5 days time will be allowed for proofing, printing and final delivery of all copies from the date of receipt of CRC/final approval from Editor.

**PROCESS OF PRODUCTION :** Offset .

**MATERIAL FOR PRODUCTION :** CRC for text pages, cover art work/CD, line designs, photographs etc. will be provided by Editor in batches.

**SECURITY DEPOSIT:** The successful tenderer will be required to furnish a security deposit of Rs. 15,000/- (Rupees Fifteen Thousand only) preferably in the form of Fixed Deposit from any bank for a period of 30 months duly pledged in favour of Director General, Publications Division, A/c..... (Printer's Name) which will remain in this office till the completion of Contract and all Contractual obligations are over.

**PENALTY:** A penalty @ One rupee per copy per day will be imposed for delay at Printer's end, besides of additional postal charges paid by this division for dispatching the journal to subscribers.

**OTHER REMARKS:**

1. Time schedule must be adhered to.
2. A neat and high class printing quality with uniformity throughout is essential.
3. This enquiry is subject to our Usual Terms and Conditions of tender
4. Rates should be quoted both in words and figures, preferably typed.
5. All material/proofs will have to be collected and returned at printer's cost.
6. The applicable tax (GST) if any, will be payable extra on total bill amount which may be mentioned as per tender proforma.
7. The contract will be for a period of one year and may be extended further for one or more years on same rate, terms and conditions on mutual understanding and satisfactory performance of the printer.
8. No increase in rates for production or for material will be entertained for any variation in market during the contract period.
9. In case of poor performance or regular delays or using of inferior quality/less GSM paper, a suitable liquidated damage (penalty) is likely to be imposed which will be decided by an Internal Committee and recovered from the printer's bill.
10. In case of continuous and perpetual poor performance and delay, Additional Director General reserves its rights to cancel the contract by giving one month notice and Security Deposit forfeited.
11. All disputes will be settled in the jurisdiction of Delhi only.
12. Tenderer can withdraw his quotation before the opening of tender if he so desires.
13. Tenderers can send their representative at the time of opening of tender.
14. Complete journal (cover & text pages) will have to be supplied on CD/DVD in PDF/Web page format for uploading the journal on our website.

Contd....3/-

- 3 -

**Your rates should be quoted on the following lines including cost of paper and other incidental charges etc. The tax (GST) if any will be payable extra:-**

1. Total cost if Print order is minimum **200 copies** comprising 52 text pages and 4 pages of cover on printer's paper **Rs.** \_\_\_\_\_  
(Rupees \_\_\_\_\_)
2. Total cost if Print order is **400 copies** comprising 52 text pages and 4 pages of cover on printer's paper **Rs.** \_\_\_\_\_  
(Rupees \_\_\_\_\_)
3. Rate per 100 (Hundred) for printing of additional copies comprising 52 text pages and cover on printer's paper **Rs.** \_\_\_\_\_  
(Rupees \_\_\_\_\_)
4. Rate per 100 (Hundred) copies for printing of every 4 additional pages of text on printer's paper **Rs.** \_\_\_\_\_  
(Rupees \_\_\_\_\_)
5. Rate per 100 (HUNDRED) copies for printing of 3 additional colours per form of 4 pages of text including processing and plate making etc. **Rs.** \_\_\_\_\_  
(Rupees \_\_\_\_\_)
6. The current rate of applicable GST... @ \_\_\_\_\_)

**NOTE:** I. If the print order is increased to less than 100 copies, the rates will be applicable on pro-rata basis.  
II. Rate for every 4 additional pages will be applicable for reduced 4 pages also.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_

(With stamp)

Date:

Government of India  
**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003


No. D-29015/05/2021-22/Prod.

**Tender Opening Date: 26/07/2021**

**Subject: - Annual Rate Contract for printing of monthly Journal "YOJANA" in Punjabi**

This tender is meant for 'A' & 'B' category printers empanelled with Publications Division as mentioned below:

1. M/s Aravali Printers & Publishers Pvt. Ltd.
2. M/s Brijbasi Art Press Ltd.
3. M/s Chandu Press
4. M/s India Offset Press
5. M/s International Print-o-Pac Ltd.
6. M/s J. K. Offset Graphics Pvt. Ltd.
7. M/s Lustra Print Process Pvt. Ltd.
8. M/s Nutech Print Services-India
9. M/s Paras Offset Pvt. Ltd.
10. M/s Rakmo Press Pvt. Ltd.
11. M/s Salasar Imaging Systems
12. M/s Universal Offsets
13. M/s Amar Ujala Publications Ltd.
14. M/s Anand Sons
15. M/s Ankur Offset Pvt. Ltd.
16. M/s A P India
17. M/s Archana Advertising Pvt. Ltd.
18. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd.
19. M/s Educational Stores
20. M/s Excel Printers Pvt. Ltd.
21. M/s Impact Promotions
22. M/s Jaina Offset Printers
23. M/s Kriti
24. ~~M/s MGK Printing Works Pvt. Ltd.~~ (Printer is restricted for tendering process till 18/09/2021 due to backing out)
25. M/s Mittal Enterprises
26. M/s MP Printers
27. M/s Multi Colour Services
28. M/s Niyogi Offset Pvt. Ltd.
29. M/s Nova Publications & Printers Pvt. Ltd.
30. M/s Pearl Printers
31. M/s Printworks
32. ~~M/s Shakun Printers~~ (Press is under shifting process. Requested to temporary discontinuation of sending tender.)
33. M/s Sita Fine Arts Pvt. Ltd.
34. M/s Sona Printers Pvt. Ltd.
35. M/s Sundeep Press
36. M/s Tan Prints (India) Pvt. Ltd.
37. M/s Viba Press Pvt. Ltd.

  
(Sanjay Kumar Pandey)  
Production Officer (I/C)  
12/07/2021