

This tender is meant for 'A' & 'Hard-bound/Coffee Table Book' category printers empanelled with Publications Division only

No. 15/82/18-Ed./Prod.

Government of India

PUBLICATIONS DIVISION

Ministry of Information and Broadcasting

Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

M/s. _____

Dated: 20/12/2018

Subject: - Printing of Pictorial book “गांधी चित्रावली” in हिन्दी language

Dear Sirs,

Sealed quotations are invited for the production of **500 copies** of the above mentioned book. If you are in a position to undertake the production of the above job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office latest by **03/01/2019 (3:00 PM)**. The tender should be addressed to the Director General, Publications Division and may be dropped into the “TENDER BOX” kept in Room No. 666, at 6th floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 666 at Soochna Bhawan, New Delhi.

The following words should be super-scribed on the envelope:

“Confidential contents Quotation for printing of book “गांधी चित्रावली” in हिन्दी language

Job No.15/82/18-Ed./Prod., Last Date: 03/01/2019 (3.00 PM)

Please note that quotations received after due date and time will not be considered.



(V. K. Meena)

Joint Director (Prod.)

For & on behalf of the President of India

DESCRIPTION: A prestigious Hard Bound pictorial book comprises 304 inner pages (28 text pages and 276 picture pages), 8 pages of End-papers and Hard Bound cover case with Dust Jacket is to be printed on priority basis. Improvement of photographs and textual corrections found even at final stage will have to be carried out by the printer, at their cost.

All the 28 text pages carry running text surrounded by line design and 276 picture pages carries Halftone photographs will print in Duo-tone (Black & Sepia). End paper carries line design against solid ground also to print in Single (Yellow Ochre) colour on one side only. The outer cover and jacket I & IV may carry colour photographs surrounded by ground, bleeding on all edges with title, logo, few text lines etc. will print in four process colours. A Dust jacket with an open size of 31” X 14” approx. (size may vary as per thickness of spine) will be printed with same cover design in four colours. The matt laminated dust jacket will have to be wrapped on the book with a flap of about 4” folded inside the cover.

The cover & jacket is to be matt (thermal) laminated. The book will be section-sewn. 4 pages of printed end papers will be pasted on both sides. The spine will be strengthened with back lining and supporting cords at top and bottom. A full hardbound cover case is to be made up of 2 mm and above Book binding board wrapped with a printed and matt laminated cover which should be bigger enough to turn about ½ inch and pasted from inside also. A dust jacket printed in multi colour will be wrapped on the book with a flap of about 4 inches folded inside the hard bound cover at both side. Each book will be packed in self-sticking polythene bag. The binding is to be done in a way so that that cover protrudes slightly and book opens flat.

NOTE: In case of urgency, printer will have to provide digital printed book with Hard bound and Dust Jacket. The cost of per digital printed book should be quoted separately, as per the tender proforma.

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FINISHED PAGE SIZE: 11" x 14" (Approx.)

COLOURS: Inner pages: Duo-tone (Black & Sepia)
End Papers: Single colour (Special Yellow Ochre)
Cover & Dust Jacket: Four process colours

LANGUAGE & QUANTITY: Hindi - 500 plus advance copies.

PROCESS OF PRODUCTION: Offset.

MATERIAL FOR PRODUCTION: CD/Soft copy/CRC for text matter & End papers and CD/Computer print-out for cover will be supplied.

DELAY PENALTY: A penalty/cut of 10% of the cost of delayed copies for delay in supply upto 10 days over and above the specified time period and further 2% cut towards delay for every additional 10 days will be imposed.

PAPER: The following paper will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature:

Text Pages & Outer Cover: 130 GSM or above good quality Matt finished White Art Paper (Bilt Royal or alike quality)
End Papers: 120 GSM or above good quality White Maplitho Paper (Sunshine Superprint or alike quality)
Cover Case: 2 mm good quality smooth finished Book binding Board (Star/Kamal or alike quality)
Dust Jacket: 170 GSM Matt finished White Art Paper (Bilt Royal or alike quality)

TIME SCHEDULE: Colour digital/EPSON proof of cover, Picture pages and Ferro/ digital proofs of text pages in dummy form of complete book will have to be shown for approval before final printing. As soon as the printing is over, five sample copies are to be submitted for approval.

An overall of 15 days will be allowed for proofing, printing, binding and supply of sample copies in this office. On approval of sample copies, 25 advance copies (over and above the ordered quantity) are to be supplied in this office and bulk copies in our store at Soohna Bhawan, New Delhi within another 10 days after the approval of sample copy.

PACKING: Each book is to be packed in self-sticking polythene bags and supplied in packets of 5-10 copies each duly wrapped with waterproof/polythene sheets.

OTHER REMARKS:

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material will have to be returned including final CD having open and pdf file of the book.
6. The applicable (GST) tax will be payable extra on total bill amount as mentioned in the tender proforma.
7. In case of poor workmanship or backing out after opening of quotation and using of inferior quality paper, a liquidated damages/penalty is likely to be imposed as decided by an internal committee.
8. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
9. All disputes will be settled under Delhi Jurisdiction.
10. Tenderers can send their representative at the time of opening of tender.

Your rates should be quoted on the following lines including cost of paper and other incidental charges etc. The tax (GST) will be payable extra:-

1. Total cost for printing of **500 copies** on printer's paper (as per Description) Rs. _____
(Rupees _____)
2. Rate for printing of every **4 additional** pages of text with paper for 500 copies Rs. _____
(Rupees _____)
3. Cost **per copy** of **digital printed book** (as per Description) Rs. _____
(Rupees _____)
4. Rate **per copy** for printing of every **4 additional** digital printed pages with paper Rs. _____
(Rupees _____)
5. The current rate of applicable GST..... @ _____ %

Note: The rates quoted for every 4 additional pages will be applicable for every 4 reduced pages also.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____

(With stamp)

Date:

PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road
New Delhi-110 003

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Tender Opening Date: 03/01/2019

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List of ‘A’ and Hard-bound/Coffee Table book Category Printers

- 1) M/s Archana Press
- 2) M/s Aravali Printers & Publishers Pvt. Ltd.
- 3) M/s Batra Art Press
- 4) M/s Brijbasi Art Press Ltd.
- 5) M/s EIH Limited
- 6) M/s India Offset Press
- 7) M/s International Print-o-Pack Ltd.
- 8) M/s Magic International Pvt. Ltd.
- 9) M/s Niyogi Offset Pvt. Ltd.
- 10) M/s Nutech Print Services
- 11) M/s Paras Offset Pvt. Ltd.
- 12) M/s Rave Scans Pvt. Ltd.
- 13) M/s Tara Art Printers Pvt. Ltd.
- 14) M/s Thomson Press India Ltd.
- 15) M/s Viba Press Pvt. Ltd.



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Joint Director (Prod.)