

Government of India
PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road
New Delhi-110 003

No. D-29016/2/2019-20/Prod.

Dated: 08.05.2019

Subject : Annual Rate Contract for Printing of all B-5 Size books

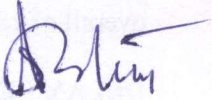
Dear Sirs,

Sealed quotations are invited for finalizing of **Annual Rate Contract for Printing of all B-5 Size books** with varied number of page and print order. If you are in a position to undertake the designing (as per layout), printing and deliver 500 to 2000 or more copies of books in Hindi /English/Regional Languages as per the specifications given below and supply the printed copies within the specified time schedule. Please submit your quotation, in this form only under a sealed cover. Your quotation addressed to the Director General, Publications Division, may be dropped into the 'Tender Box' kept in Room No. 666, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi- 110003 latest by **20/5/2019 (3:00PM)**. The tenders will be opened on the same day at 3.30 PM in room no.666.

The following words should be superscribed on the envelope:

Confidential Contents Quotation for finalizing an "Annual Rate Contract for Printing of all B-5 Size books"
Job No. D-29016/2/2019-20/Prod. Last Date : 20/5/2019 (3:00PM)

Please note that quotations received after the due date and time will not be considered.


(V. K. Meena)

Joint Director (Prod.)

For and on behalf of the President of India

DESCRIPTION:- A series of books in Hindi /English/Regional Languages with varied number of pages are to be produced from CD/CRC/soft copy for text pages having some line drawing/photographs and CD/Colour Art work in soft copy alongwith design/Colour scheme for cover.

Books may have 32 or more text pages along with colour/B-W illustrations/photographs, may require to be printed in single colour (Black) or in four colours. The outer cover having title, few text lines, logo etc. against colour ground, will be printed in four process colours on SBS Board and will be gloss (Thermal) laminated. Planning and Designing of text pages from soft copy of text matter and pictures/illustrations etc. is to be done by the printer as per the page layout at their end. Corrections/any changes marked even in ferro proof will also have to be carried out by the printer at their cost.

Books having upto 64 text pages plus cover will be centre-stitched with wire staples at two places. Books having more than 64 text pages will be section sewn and cover, duly laminated and machine-creased at four places, will be pasted over the spine with good quality hot-melt adhesive. Each book will be packed in self adhesive polythene bag of suitable size.

NOTE:

1. The number of text pages of Books may vary.
2. It will be the discretion of Director General to award the jobs to as many as printers on the basis of the lowest rates and printer's performance.
3. The print-order may vary from 500 to 2000 or more copies. Hence, rates may be quoted separately for each item as per the financial bid proforma.

Contd.....2/

FINISHED SIZE : 7.25"x9.5" (approx.)

COLOURS: Text pages : Single colour (Black)/Four process colours
Outer Cover : Four process colours

LANGUAGE & QUANTITY: Hindi, English or other Regional Languages – 500 to 2000 or more copies
copies plus 30 advance copies of each book.

PROCESS OF PRODUCTION : Offset.

PAPER: The following paper/card and material will have to be used from printer's stock. Samples of paper & board may be enclosed with your quotation with full nomenclature thereon:

Text pages : 80 GSM or above Super High Bright White Maplitho paper (JK/TA/Star or equivalent quality)

Outer Cover : 280 GSM or above good quality SBS Board with White back

(Paper sample will have to be got approved before printing of each book)

MATERIAL FOR PRODUCTION : CRC/CD for text pages alongwith illustrations/photographs etc., if any, and CD/computer print-out for cover/ colour scheme will be supplied by this office.

TIME SCHEDULE : Colour digital proofs of cover and CTP ferro proofs of text pages in book form will have to be shown for our approval before final printing. Five sample copies are to be submitted in this office for our approval.

An overall of 12 working days will be allowed for carrying out corrections, proofing, printing, binding and supply of five sample copies. As soon as the sample copies are approved, 30 advance copies (over and above the ordered quantity) are to be supplied in Production Section and remaining bulk copies in our Store at Sookna Bhawan, New Delhi within another 6 working days after the approval of sample copy. Hence, an overall of 18 working days will be allowed for completing the job.

DELAY PENALTY: A penalty/cut of 10% of the cost of delayed copies for delay in supply upto 15 days over and above the specified time period and further 2% cut towards delay of every additional 15 days will be imposed.

VALIDITY OF CONTRACT : The contract will be valid for a **period of one year** and may be extended further for one or more years at the same rates, terms & conditions on mutual agreement and satisfactory performance of the printer. No revision in rates for production or for materials will be entertained for any variation in market during the contract period or extended period, if any.

OTHER REMARKS :

1. Time Schedule must be adhered to.
2. A neat and high class reproduction of photographs with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of the tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. All incidental charges for supply of Advance/sample and Bulk copies at Sookna Bhawan, New Delhi should be included in the basic quoted rates. No separate charges will be paid for packing & dispatch etc.
6. The applicable tax (GST) will be paid separately. As such, the existing applicable tax will have to be mentioned in the tender, as per proforma.
7. The PDF/Open file alongwith fonts etc, of the complete book including cover and other colour pages will have to be returned with other input material etc. before submission of bills.
8. In case of poor workmanship/use of poor quality paper or backing out after quoting for the job, an internal committee will decide the quantum of liquidated damages/penalty to be imposed.
9. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
10. All disputes will be settled under Delhi jurisdiction.
11. Tenderer can send their representative at the time of opening of tender.
12. The Annual Rate Contract will be finalized with all respondent printers on the basis of the acceptance of valid lowest rates. The job will be assigned to printers on merit of lowest rates as and when required.

Contd.....3/-

-3-

Your rates should be quoted on the following lines including the cost of paper and all other incidental charges etc. The rates will be valid for one year or till the extension of contract, if any. The applicable GST will be paid separately.

Sl. No.	DESCRIPTION	Rate for 500 copies (Rs.)	Rate for 1000 copies (Rs.)	Rate for 2000 copies(Rs.)
1.	Total cost for printing of books comprising 48 pages of text printed <u>in single colour (Black)</u> and cover in 4 process colour on printer's paper as per Description			
2.	Total cost for printing of books comprising 72 pages of text printed <u>in single colour (Black)</u> and cover in 4 process colour on printer's paper as per Description.			
3.	Total cost for printing of books comprising 48 pages of text and cover throughout <u>in 4 process colours</u> on printer's paper as per Description			
4.	Total cost for printing of books comprising 72 pages of text and cover throughout <u>in 4 process colours</u> on printer's paper as per Description			
5.	Rate for printing every additional 4 text pages in Single colour (Black)			
6.	Rate for printing every additional 4 text pages in Four process colours			
7.	Present applicable GST Percentage @.....			

NOTE: 1. Rates quoted for additional pages will be applicable for reduced pages also.

2. In case of additional copies, prorata of respective slab's rates will be applicable

I/We undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____

Name/status of signatory _____

Name of the Firm _____

(Firm Stamp) _____

Date _____

No. D-29016/2/2019-20/Prod.

Government of India

PUBLICATIONS DIVISION

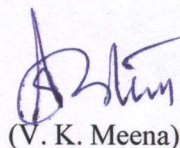
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Last Date: 20/5/2019

1. M/s Aravali Printers & Publishers Pvt. Ltd.
2. M/s Brijbasi Art Press Ltd.
3. M/s Chandu Press
4. M/s India Offset Press
5. M/s International Print-o-Pac Ltd.
6. M/s J. K. Offset Graphics Pvt. Ltd.
7. M/s Lustra Print Process Pvt. Ltd.
8. M/s Nutech Print Services-India
9. M/s Paras Offset Pvt. Ltd.
10. M/s Rakmo Press Pvt. Ltd.
11. M/s Salasar Imaging Systems
12. M/s Universal Offsets
13. M/s Amar Ujala Publications Ltd.
14. M/s Anand Sons
15. M/s Ankur Offset Pvt. Ltd.
16. M/s A P India
17. M/s Archana Advertising Pvt. Ltd.
18. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd.
19. M/s Educational Stores
20. M/s Excel Printers Pvt. Ltd.
21. M/s Impact Promotions
22. M/s Jaina Offset Printers
23. M/s Kriti
24. M/s MGK Printing Works Pvt. Ltd.
25. M/s Mittal Enterprises
26. M/s MP Printers
27. M/s Multi Colour Services
28. M/s Niyogi Offset Pvt. Ltd.
29. M/s Nova Publications & Printers Pvt. Ltd.
30. M/s Pearl Printers
31. M/s Printworks
32. M/s Shakun Printers
33. M/s Sita Fine Arts Pvt. Ltd.
34. M/s Sona Printers Pvt. Ltd.
35. M/s Sundeep Press
36. M/s Tan Prints (India) Pvt. Ltd.
37. M/s Viba Press Pvt. Ltd.



(V. K. Meena)

Joint Director (Prod.)

08/05/2019