

(This tender is meant for "A, B and Ad-hoc" category printers empanelled with Publications Division as per the list enclosed)

File No. D-29015/07/2023-24/Prod.  
Government of India  
**PUBLICATIONS DIVISION**  
Ministry of Information & Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road  
New Delhi-110 003

M/s. \_\_\_\_\_  
\_\_\_\_\_

Dated: 22/08/2023

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**Subject: - Annual Rate Contract for Printing of "Ajkal" in Hindi language**

Dear Sirs,


Sealed quotations are invited for an annual rate contract for the printing of above Monthly Journal in Hindi language. If you are in a position to undertake the production of the job as per specifications and supply the printed copies regularly within the specified time schedule, please submit your quotation, in this form only, under a sealed cover so as to reach this office latest by **05.09.2023** (3.00 p.m.) Addressed to the Director General, Publications Division, Room No. 669, Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110003. Tender will be opened at 3.30 p.m. on the same day at the same address. The following words should be superscribed on the envelope:-

"Confidential Contents, Quotation for Annual Rate Contract for printing of Monthly journal "AJKAL" in Hindi language".

Job No. D-29015/07/2023-24/Prod.

Last date: 05.09.2023 (3.00pm)

Please note that quotations received after due date and time will not be considered.

  
(D. K. C. Hrudhainath)  
Joint Director (Prod.)  
For & on behalf of the President of India

**DESCRIPTION:-** 'Ajkal' a monthly journal in Hindi comprising 96 pages of text plus 4 pages of cover is to be produced regularly on top priority basis. Text pages comprising text matter in 2 to 3 columns surrounded by line and screen design/borders and some text matter may be in box against screen, vignette and diffused photograph/grounds etc. will be printed in **four process colours**. **Typesetting and complete designing of all text pages by incorporating all photographs, chart, illustrations and graphics etc. will have to be done by the printer as per specified layout.**

Outer cover may carry multicolour pictures along with title, some text line and colour designs surrounded by grounds, bleeding on all sides will be printed in four process colours. Cover II & III may also print text along with line/halftone colour/B&W pictures/advertisements etc. in four colours. The Journal will be section sewn and cover pasted with hot melt adhesive.

Complete composing of text matter, lay-outing & designing of pages with text and picture, formation of boxes, vignettes in suitable styles and colours etc. will be done by the printer on their system as per requirements of the Editor. Printer will have to show the final page proofs in editor's office at Soochna Bhawan, 6<sup>th</sup> floor of this office at their own cost and arrangement. The printer may also require to depute a professional designer/DTP Operator alongwith a laptop for 3 to 4 days in office of the Editor at Soochna Bhawan for final corrections/designing, as per instructions.

**NOTE:**

1. The number of text pages and print order may vary from issue to issue.
2. Material will have to be collected and delivered to the Editors concerned at Soochna Bhawan, New Delhi.
3. Advance copies will have to be delivered at Soochana Bhawan and bulk copies duly wrapped in bundles of 20 to 40 copies each will have to be delivered to our designated store/agents within Delhi/NCR.
4. Printer will have to assign the designing and typesetting work to a professional and fully dedicated staff with a Laptop in the press/in our office premises (Soochna Bhawan). Vignettes, special effect etc. required for designing of text pages will have to be created by the printer by using suitable software in computer system.

(Cont. on page 2)

5. As soon as page proofs are approved, complete journal will have to be provided to the Editor, Ajkal (Hindi) in open file alongwith JPG file of all individual text pages/ PDF/Web page format on CD for uploading the same on our website & face book etc.

**FINISHED SIZE** : 5.5" X 8.5" (Approx.)

**COLOURS** : Text pages & Covers : Four Process Colours

**LANGUAGE & QUANTITY**: Hindi: 2,400 copies (Present print order)

(The quantity may vary and likely to increase or decrease in each month issue)

**PAPER**: The following papers will be used from printer's stock at their cost. Samples of paper may be enclosed along with the quotation.

**Text pages: 80 GSM** or above Matt finish white Indian Art paper (BGPPL Royal C2S or equivalent quality)

**Covers: 130 GSM** Full Gloss White Indian Art paper (BGPPL Royal C2S or equivalent quality)

**PROCESS OF PRODUCTION**: Offset

**MATERIAL FOR PRODUCTION**: MSS of text pages, colour photographs/charts, cover art work, line designs etc. will be supplied in hard/soft copy in batches by Editors. Designing of text pages will be done by the printer on system as per layout supplied.

**TIME SCHEDULE**: Input material i.e. soft or hard copy of text MSS alongwith photographs/ graphs/illustrations will be supplied in batches by the Editors on time to provide sufficient time for typesetting and layout etc. Two to three proofs or more will be required for final approval after first checking at printers end. Reasonable time schedule will be drawn by the Editor for timely production of the journal. Digital proofs/Epson proof will have to be shown in complete dummy form on actual paper for approval before final printing.

**DESPATCH OF COPIES**: About 2000 copies will have to be supplied in the Post office, Kashmere Gate and Gole market within 2 days after the approval of proofs or upto the scheduled despatch and remaining copies within next 2 days in Soohna Bhawan, New Delhi.

**SECURITY DEPOSIT** : A Security Deposit of Rs. 30,000/- for a period of two year in the shape of FDR / Bank Guarantee, duly pledged in favour of Director General, Publications Division, New Delhi, will have to be furnished by the successful tenderer for assigning the job of and will be retained in this office till the contract period including extension and the contractual obligations are over.

**VALIDITY OF CONTRACT** : The contract will be valid for a period of one year and may be extended for another one or more year at same rates, terms & conditions on mutual agreement and satisfactory performance of the printer. No revision in rates for production or for material will be entertained for any variation in market during the contract period or extended period if any.

**PANALTY FOR DELAY** :In case of delays at printer's end, penalty cut @ 50 paise per day per copy in addition to the extra postal expenditure incurred on postage due to delay in supply, will be imposed on printer's bill.

**OTHER REMARKS :**

1. Time schedule must be adhered to meet out the dispatch schedule.
2. A neat and high-class production with uniformity throughout is essential.
3. This enquiry is subject to our usual Terms & Conditions of tender.
4. Rates should be quoted both in words and figures and preferably typed.
5. All material will have to be collected and returned at printer's cost.
6. The applicable tax (GST) will be paid separately. As such, the existing applicable tax will have to be mentioned in the tender, as per Financial bids proforma.
7. In case of Poor printing quality/workmanship/performance/use of inferior quality/lesser GSM paper, an internal committee will decide the amount of liquidated damages/penalty to be imposed & that would be recovered from the printer's bill.



8. In case of continuous and perpetual poor performance and delay, The Director General, Publications Division shall reserve its rights to cancel the contract and forfeit the Security Deposit.
9. Tenderers can withdraw his quotation before the opening of tender, if he so desires.
10. All disputes will be settled under Delhi jurisdiction.
11. Tenderers can send their representative at the time of opening of tender.
12. Utmost care should be given with for printing & delivery for our special issues with extra manpower in order to avoid delay in supply.
13. The tender will be summarily rejected / cancelled if rates are quoted on the paper other than the quality specified in the tender.
14. Publications Division will have the right to terminate the contract in part or in full at any time during the tenancy of the contract.
15. The Division reserves the right to cancel/drop the publication of any of the editions with/without specifying any reasons thereof.
16. All "Force Majeure" will apply.

**Your rates should be quoted on the following lines including the cost of paper and all other incidental charges etc. The rates will be valid for one year or till the extension of contract, from the printing of first issue. The applicable GST will be paid separately.**

1. Rate for printing of 2000 copies comprising 96 text pages & 4 pages of cover on printer's paper 'As per Description' Rs. ....  
(Rupees \_\_\_\_\_)
2. Rate for printing of 3000 & more copies comprising 96 text pages & 4 pages of cover on printer's paper 'As per Description' Rs. ....  
(Rupees \_\_\_\_\_)
3. Rate per 100 (One Hundred) for additional copies comprising 96 text pages & 4 pages of cover on printer's paper 'As per Description' Rs. ....  
(Rupees \_\_\_\_\_)
4. Rate per 1000 copies for printing of every 4 additional pages of text on printers paper Rs. ....  
(Rupees \_\_\_\_\_)
5. Present rate of applicable GST..... @ \_\_\_\_\_%

**NOTE:**

1. Rates quoted for additional copies/pages will be applicable for reduced copies/pages also.
2. If numbers of reduced/additional copies are less than 100, the pro-rata of quoted rates will be applicable.
3. In case of increase / decrease of GST percentage announced by the Government during the tenure of the contract (and extensions thereof, if any), the difference of such increase / decrease of GST percentage shall be applicable as per actual difference.

I/We undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_

(with stamp)

Date \_\_\_\_\_

Government of India  
**PUBLICATIONS DIVISION**  
 Ministry of Information and Broadcasting  
 Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

File No. D- 29015/07/2023-24/Prod.

Tender Opening Date: 05/09/2023

Subject: - Annual Rate Contract for Printing of "Ajkal" in Hindi language

This tender is meant for 'A' and 'B' category printers empanelled with Publications Division only as mentioned below:

**"A" Category:**

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|--|------------------------------------|
| 1. M/s Aravali Printers & Publishers Pvt. Ltd. | 7. M/s Nutech Print Services-India |
| 2. M/s Chandu Press                            | 8. M/s Paras Offset Pvt. Ltd.      |
| 3. M/s India Offset Press                      | 9. M/s Rakmo Press Pvt. Ltd.       |
| 4. M/s International Print-o-Pac Ltd.          | 10. M/s Salasar Imaging Systems    |
| 5. M/s J. K. Offset Graphics Pvt. Ltd.         | 11. M/s Universal Offsets          |
| 6. M/s Lustra Print Process Pvt. Ltd.          |                                    |

**"B" Category:**

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|---|--|
| 1. M/s Amar Ujala Publications Ltd.                   | 13. M/s Mittal Enterprises                     |
| 2. M/s Anand Sons                                     | 14. M/s MP Printers                            |
| 3. M/s Ankur Offset Pvt. Ltd.                         | 15. M/s Multi.Colour Services                  |
| 4. M/s A P India                                      | 16. M/s Niyogi Offset Pvt. Ltd.                |
| 5. M/s Archana Advertising Pvt. Ltd.                  | 17. M/s Nova Publications & Printers Pvt. Ltd. |
| 6. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd. | 18. M/s Pearl Printers                         |
| 7. M/s Educational Stores                             | 19. M/s Printworks                             |
| 8. M/s Excel Printers Pvt. Ltd.                       | 20. M/s Sita Fine Arts Pvt. Ltd.               |
| 9. M/s Impact Promotions                              | 21. M/s Sona Printers Pvt. Ltd.                |
| 10. M/s Jaina Offset Printers                         | 22. M/s Sundeep Press                          |
| 11. M/s Kriti   | 23. M/s Tan Prints (India) Pvt. Ltd.           |
| 12. M/s MGK Printing Works Pvt. Ltd.                  | 24. M/s Viba Press Pvt. Ltd.                   |

**"Ad-hoc" Category:**

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| 1. M/s Arihant Offset                            | 8. M/s Printland Digital (I) Pvt. Ltd. |
| 2. M/s Arun Packers & Printers                   | 9. M/s Raj Printers                    |
| 3. M/s H T Media Ltd.                            | 10. M/s Rolleract Press Services       |
| 4. M/s I G Printers Pvt. Ltd.                    | 11. M/s Royal Offset                   |
| 5. M/s Infinity Advertising Services Pvt. Ltd.   | 12. M/s Royal Press                    |
| 6. M/s Modest Print Pack Pvt. Ltd.               | 13. M/s Sai Print o Pack Pvt. Ltd.     |
| <del>7. M/s Nav Prabhat Printech Pvt. Ltd.</del> | 14. M/s Utility Forms Pvt. Ltd.        |

13 only

(D. K. C. Hrudhainath)  
 Joint Director (Prod.)

22/08/2023

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