

(This tender is meant for "A" & "B" category printers empanelled with Publications Division as per list enclosed)

Government of India  
**PUBLICATIONS DIVISION**  
 Ministry of Information and Broadcasting  
 Soochna Bhawan, CGO Complex, Lodhi Road,  
**New Delhi-110 003**

No. D-29015/04/2022-23/Prod.

Dated: 01.07.2022

M/s \_\_\_\_\_

Subject: **Annual Rate Contract for printing of a Monthly Journal "AJKAL" in Urdu language.**

Dear Sirs,

Sealed quotations are invited for an annual rate contract for the printing of above Monthly Journal in Urdu language. If you are in a position to undertake the production of the job as per specifications and supply the printed copies regularly within the specified time schedule, please submit your quotation, in this form only, under a sealed cover so as to reach this office latest by **13.07.2022** (3.00 p.m.) addressed to the Director General, Publications Division, Room No. 669, Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110003. Tender will be opened at 3.30 p.m. on the same day at the same address. The following words should be superscribed on the envelope :-

"Confidential Contents Quotation for printing of **AJKAL (URDU)**"

**Job No. D-29015/04/2022-23/Prod.**

**Last date: 13.07.2022 (3.00pm)**

Please note that quotations received after due date and time will not be considered.



(D K C Hrudhainath)  
Joint Director (Prod.)

for and on behalf of the President of India

**SPECIFICATIONS:-** Centre-stitched.

**DESCRIPTION:-** 'AJKAL' a monthly journal in Urdu language comprising 52 pages of text and 4 pages of cover is to be produced regularly on top priority basis. The text pages may carry text in 2 to 3 columns, alongwith 10 and more line/halftone pictures and surrounded by line and screen borders/ in boxes also against screen grounds, to be printed in single colour (Black). Approved laser printout/soft copy in CD of the text pages will be supplied by this Division. **Photographs/line design etc. may require to be scanned/improved and incorporated with text matter as per instruction by the printer at their cost.**

Covers I & IV may carry title, logo design, some text alongwith line/halftone pictures surrounded by colour grounds and will print in four process colours. Covers II & III may also print text alongwith line/halftone pictures, advertisements in four colours common to outer cover (Outer and Inner covers will be considered as one unit). The Journal will be center-stitched with two wire staples and cut to its finished size.

**NOTE:**

- (i) The soft copy of cover design may likely to be supplied in English wherein title, text etc. are to be replaced/incorporated in Urdu as per colour scheme supplied.
- (ii) The quantity, number of pages, colours on cover may vary from issue to issue.
- (iii) Material, proofs etc. will have to be collected and delivered by the printer to the Editor at AJKAL Urdu office, Sochana Bhawan, CGO Complex, New Delhi.
- (iv) Advance copies will have to be delivered at Soochana Bhawan and bulk supplies duly wrapped in bundles of 25 to 50 copies each will have to be delivered to our designated Stores/Agents within Delhi/NCR at printer's cost.
- (v) In some issues, cover may print in 2 or 3 colours only from line and half tone designs, title, logo and some text etc.

**SIZE: 8.5" X 11"** (Approx. finished size)

**COLOURS:** Text pages : Single Colour Black  
Outer and Inner Covers : Four Process Colour

**LANGUAGE & QUANTITY:** URDU - 700 copies per month (likely to increase or decrease in each Issue).

Contd.....2/-

**PAPER:** Good opacity white Maplitho paper of **80 GSM** for text pages and **130 GSM** or above good quality full gloss Art paper for cover will be used from printer's stock. Sample of paper to be used may be enclosed with your quotation.

**TIME SCHEDULE:** Reasonable time schedule will be drawn by the Editor for timely production i.e. 10 days before the month of publication of the journal. It is also to be ensured that all the copies are supplied as per requirement. 5 days time will be allowed for proofing, printing and final delivery of all copies from the date of receipt of CRC/ final approval from the Editor.

**PROCESS OF PRODUCTION:** Offset

**MATERIAL FOR PRODUCTION:** CRC/CD for text pages., cover art work/CD, line designs, photographs etc. will be supplied in batches.

**SECURITY DEPOSIT:** The successful tenderer will be required to furnish a security deposit of Rs. 20,000/- (Rupees Twenty Thousand only) preferably in the shape of Fixed Deposit/Bank Guarantee from any nationalised bank duly pledged in favour of Director General, Publications Division, A/c..... (Printer's Name) for a period of 30 months which will remain with the division till the completion of contract period and all Contractual obligations.

**PENALTY CLAUSE:** A Penalty of @ 50 Paise per copy per day will be imposed for delay at Printer's end, beside of additional postal charges paid by the division for dispatching the journal to subscribers.

**OTHER REMARKS:**

1. Time schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our Usual Terms and Conditions of tender.
4. Rates should be quoted both in words and figures and preferably typed.
5. All material will have to be collected and returned at printer's cost including final copy of the journal in open & PDF format on CD for each issue.
6. The Applicable tax (GST) will be payable extra on total bill amount which may be mentioned in tender performa.
7. The contract will be for a period of one year and may be extended further on mutual understanding and agreement.
8. In case of poor printing quality/ performance/use of inferior quality/lesser GSM paper or regular delays, an internal committee will decide the amount of liquidated damages (penalty) are likely to be imposed & will be recovered from the printer's bill or the contract is likely to be cancelled and Security Deposit forfeited also.
9. It will be the discretion of the Director to accept or not the lowest rates.
10. No increase in rates for production or for material will be entertained for small variation in market during the contract period.
11. All disputes will be settled in the jurisdiction of Delhi.
12. Tenderer can withdraw his quotation before the opening of tender if he so desires.
13. Tenderers can send their representative at the time of opening of tender.

**Your rates should be quoted on the following lines including cost of paper and all other incidental charges etc. The applicable GST will be paid separately:-**

1. Total cost for printing of **500 copies** consisting of 52 pages of text and 4 pages of..... Rs. \_\_\_\_\_  
cover on printer's paper as specified in the "DESCRIPTION".  
(Rupees \_\_\_\_\_)
2. Total cost for printing of **1000 copies** consisting of 52 pages of text and 4 pages of..... Rs. \_\_\_\_\_  
cover on printer's paper as specified in the "DESCRIPTION".  
(Rupees \_\_\_\_\_)
3. Rate per 100 for additional copies consisting of 52 pages of text & Cover on printers paper .....Rs \_\_\_\_\_  
(Rupees \_\_\_\_\_)
4. Rate per 100 for printing of every additional 4 pages of text on printer's paper..... Rs \_\_\_\_\_  
(Rupees \_\_\_\_\_)
5. The Current Rate of applicable GST..... @ \_\_\_\_\_

**Note:** Rates quoted for every 4 additional pages/copies will be applicable for every 4 reduced pages/copies also.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_  
(With stamp)  
Date:



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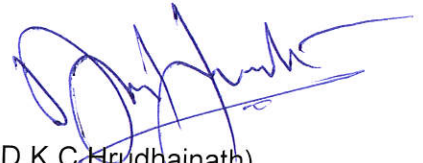
This tender is meant for A & B category printers empanelled with Publications Division as mentioned below:

**"A" Category:**

1. M/s Aravali Printers & Publishers Pvt. Ltd.
2. M/s Brijbasi Art Press Ltd.
3. M/s Chandu Press
4. M/s India Offset Press
5. M/s International Print-O-Pac Ltd.
6. M/s J. K. Offset Graphics Pvt. Ltd.
7. M/s Lustra Print Process Pvt. Ltd.
8. M/s Nutech Print Services-India
9. M/s Paras Offset Pvt. Ltd.
10. M/s Salasar Imaging Systems
11. M/s Universal Offsets

**"B" Category:**

1. M/s Amar Ujala Publications Ltd.
2. M/s Anand Sons
3. M/s Ankur Offset Pvt. Ltd.
4. M/s A P India
5. M/s Archana Advertising Pvt. Ltd.
6. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd.
7. M/s Educational Stores
8. M/s Excel Printers Pvt. Ltd.
9. M/s Impact Promotions
10. M/s Jaina Offset Printers
11. M/s Kriti
12. M/s Mittal Enterprises
13. M/s. MGK Printing Works Pvt Ltd
14. M/s MP Printers
15. M/s Multicolour Services
16. M/s Niyogi Offset Pvt. Ltd.
17. M/s Nova Publications & Printers Pvt. Ltd.
18. M/s Pearl Printers
19. M/s Printworks
20. M/s Sita Fine Arts Pvt. Ltd.
21. M/s Sona Printers Pvt. Ltd.
22. M/s Sundeep Press
23. M/s Tan Prints (India) Pvt. Ltd.
24. M/s Viba Press Pvt. Ltd.



(D K C Brudhainath)  
Joint Director (Prod)

01/07/2022