

Government of India
PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road
New Delhi-110 003.

No. D-29015/11/2018-19/Prod.

Dated: 28.11.2018

Subject : Annual Rate Contract for printing of monthly Journal "**Bal Bharti**" in Hindi

M/s. _____

Dear Sirs,

Sealed quotations are invited for finalizing of an Annual Rate Contract for the printing of above monthly journal in Hindi. If you are in a position to undertake the production of the above job as per the specifications given below and supply the printed copies regularly within the specified time schedule, please submit your quotation, in this form only under a sealed cover. Your quotation addressed to the Director General, Publications Division, may be dropped into the 'Tender Box' kept in Room No. 666, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi- 110003 latest by 12.12.2018 (3:00PM). The tenders will be opened on the same day at 3.30 PM in room no.666.

The following words should be super scribed on the envelope:

"Confidential Contents Quotation for Annual rate contract for printing of journal 'BAL BHARTI' in Hindi"
Job No. D-29015/ 11/2018-19/Prod. **Last Date : 12.12.2018 (3:00PM)**

Please note that the quotations received after the due date and time will not be considered.


(V. K. Meena)

Joint Director (Prod.)

For and on behalf of President of India

SPECIFICATIONS : Centre Stitched.

DESCRIPTION : Bal Bharati, a monthly journal comprising with 52 pages of text and 4 pages of cover, is to be produced regularly on priority basis. The text pages carry text matter surrounded by line and screen border along with colour illustrations/pictures with diffused pictures/ vignette grounds etc. are to be printed in 4 process colours. Cover pages will print colour half-tone/line pictures surrounded by colour ground with title, some text lines, Logo etc. in combination of 4 process colours, bleeding on all sides. The journal will require complete designing as per instruction of Editor. The journal will be centre-stitched with two wire staples and cut to its finished size.

Complete composing of text matter, layout & designing of inner pages with text, picture, vignettes in suitable styles and colours etc. will be done by the printer as per the instructions/requirement of the Editor. Printer will have to make the arrangement to depute a qualified designer with Laptop for preparing layout and final designing of pages etc. for about 5 days in our Editor's office at Soochna Bhawan, Lodhi Road, New Delhi.

NOTE:

1. The quantity and number of pages may vary from issue to issue.
2. Complete designing of journal with vignettes, special effect, scanning etc. required for the text pages will have to be created by the printer.
3. Material proofs etc. will have to be collected and delivered by the printer to the Editor at Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi, as and when asked for .
4. Advance copies will have to be delivered at Soochna Bhawan, and bulk supply duly wrapped in bundles of 25 to 100 copies, to our designated stores etc. in Delhi/New Delhi at printer's cost.
5. The bulk copies will have to be supplied before 3 days of the scheduled date of dispatch to our dispatcher/ Post office every month. The tentative scheduled date is 18th/19th of preceding month of the issue.

Contd.....2/-

6. There will be 2-3 special issues of about 72 pages during the year. In such case, the printer will be required to give special attention including the arrangement of additional manpower for printing & deliver our special issues without any delay.
7. As soon as printing is completed, soft copy of the complete journal will have to be provided on CD in PDF format for uploading on our website.

SIZE: 7.25" X 9.5" (approx.)

COLOURS: Text pages & cover pages : 4 process colours.

LANGUAGE & EXISTING QUANTITY: Hindi - 5000 copies (likely to increase or decrease every month).

PROCESS OF PRODUCTION: Offset.

MATERIAL FOR PRODUCTION: Text Mss, Cover art-work, Line designs, colour photographs (soft copies) etc. will be supplied in batches by the office. Sometimes cover design, may also have to be created by the printer on System, as per layout supplied.

PAPER: The following paper will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature:

Text pages: 80 GSM or above Sunshine Superprint paper or alike quality

Cover : 130 GSM or above full gloss white Art Paper (BILT Royal or equivalent quality)

TIME SCHEDULE: Materials will be supplied in batches by the Editor about 15-20 days in advance. Two to three proofs will be required for final approval after first checking at printer's end. A total number of 5 days will be allowed for printing and final delivery from the date of approval of CRC/final print order given by the Editor. If Print order is more than 20,000 copies, additional time of one day will be allowed for every additional 10,000 copies. If required, Ferro proofs of text pages and machine proofs of cover may also be shown before final printing.

SECURITY DEPOSIT: A Standing Security Deposit of Rs. 50,000/- in shape of FDR of any bank valid for a period of 3 years will have to be furnished duly pledged in favour of The Additional Director General, Publications Division by the successful tenderer before awarding of contract and which will be retained by the office till completion of contract and all contractual obligations are over.

PANALTY CLAUSE: In case of delays at printer ends, penalty @ 50 paise per day per delayed copy will be imposed in addition to the extra postal expenditure incurred on postage due to delay in supply, which will be recovered from the printer's bill.

INSPECTION OF THE BULK COPIES: In random checking, if it is found that printer has not used the specified paper, recovery of differences in GSM/Quality of printing etc. will be made at double of the market rate as decided by the Internal Committee.

VALIDITY OF CONTRACT: The contract will be for a period of one year and may be extended further for one or more year(s) on satisfactory performance and mutual understanding on same rate, terms & conditions of the contract. No revision in rates for production or for material will be considered for any variation in market during the contract period including the extension of contract, if any.

OTHER REMARKS :

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. In case of Poor printing quality/performance, an internal committee will decide the amount of liquidated damages/penalty to be imposed on merit of case & that would be recovered from the printer's bill.
4. This enquiry is subject to our usual terms and conditions of tender.
5. Rates should be quoted both in words and figures and preferably typed.
6. The applicable tax (GST) will be paid separately. As such, the existing applicable tax will have to be mentioned in the tender, as per proforma.
7. In case of continuous and perpetual poor performance and delay, Director General, Publications Division shall reserve its rights to cancel the contract or debar the printer from the panel and security forfeited.
8. All disputes will be settled under Delhi jurisdiction
9. The tenderer can send his representative at the time of opening of tender.
10. Tenderer can withdraw his quotation before the opening of tender, if he so desire.

Contd.....3/-

Your rates should be quoted on the following lines including the cost of paper and all other incidental charges etc. The rate will be valid for one year or till the extension of contract, if any from the printing of first issue. The applicable GST will be paid separately.

<u>S. No.</u>	<u>Item</u>	<u>Rate (Rs.)</u>
1.	Rate per 1000 for printing of 5,000 copies comprising 52 pages of text and 4 pages cover on printer's paper. (Rupees.....)	
2.	Rate per 1000 copies, if print order is more than 10,000 copies comprising 52 pages of text and 4 pages cover on printer's paper. (Rupees.....)	
3.	Rate per 1000 for printing of additional copies comprising 52 pages of text and 4 pages cover on printer's paper. (Rupees.....)	
4.	Rate per 1000 for printing of every additional 4 pages of text in four colours, on printer's paper (Rupees.....)	
5.	Rate of present applicable GST @.....% of bill amount.	

NOTE: 1. The L-1 printer will be decided on the basis of lowest rates quoted for Item No.1.

2. Cost of additional/reduced copies, pages etc. if less than 1000 copies, shall be applicable at pro-rata of above quoted rates.

3. Rates quoted for additional 4 pages/copies will be applicable for every reduced 4 pages/copies also.

I/We undertake that the printing of the job shall be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____
(with stamp)

Name of the firm _____

Date _____

प्रकाशन विभाग
सूचना एवं प्रसारण मंत्रालय
सूचना भवन, सीजीओ कॉम्प्लेक्स, लोधी रोड
नई दिल्ली-110 003

फा.सं. D-29015/11/2018-19/उत्पा

निविदा खुलने की तारीख: 12.12.2018

विषय:- Annual Rate Contract for printing of monthly Journal "Bal Bharti" in Hindi language.

'ए' श्रेणी प्रिंटर:

- 1) मैसर्स अरावली प्रिंटर्स एंड पब्लिशर्स प्राइवेट लिमिटेड
- 2) मैसर्स बत्रा आर्ट प्रेस
- 3) मैसर्स ब्रिजवासी आर्ट प्रेस लिमिटेड
- 4) मैसर्स इंडिया ऑफसेट प्रेस
- 5) मैसर्स इंटरनेशनल प्रिंट-ओ-पैक लिमिटेड
- 6) मैसर्स मैजिक इंटरनेशनल प्राइवेट लिमिटेड
- 7) मैसर्स न्यूटेक प्रिंट सर्विसेज
- 8) मैसर्स नियोगी ऑफसेट प्राइवेट लिमिटेड
- 9) मैसर्स पारस ऑफसेट प्राइवेट लिमिटेड
- 10) मैसर्स तारा आर्ट प्रिंटर्स प्राइवेट लिमिटेड
- 11) मैसर्स विभा प्रेस प्राइवेट लिमिटेड

'बी' श्रेणी प्रिंटर:

- 1) मैसर्स बंगाल ऑफसेट वर्क्स
- 2) मैसर्स चंदू प्रेस
- 3) मैसर्स चार दिशाएं प्रिंटर्स प्राइवेट लिमिटेड
- 4) मैसर्स एजुकेशनल स्टोर्स
- 5) मैसर्स गीता ऑफसेट प्रिंटर्स प्राइवेट लिमिटेड
- 6) मैसर्स आई जी प्रिंटर्स प्राइवेट लिमिटेड
- 7) मैसर्स जे के ऑफसेट ग्राफिक्स प्राइवेट लिमिटेड
- 8) मैसर्स लक्ष्मी प्रिंट इंडिया
- 9) मैसर्स एम पी प्रिंटर्स
- 10) मैसर्स नूतन प्रिंटर्स
- 11) मैसर्स नेशनल प्रिंटर्स
- 12) मैसर्स न्यू प्रिंटइंडिया प्राइवेट लिमिटेड
- 13) मैसर्स रेनवो ऑफसेट प्रिंटर्स
- 14) मैसर्स सोनू प्रिंटिंग प्रेस प्राइवेट लिमिटेड
- 15) मैसर्स श्री वृंदावन ग्राफिक्स प्राइवेट लिमिटेड
- 16) मैसर्स सलासर इमेजिंग सिस्टम्स
- 17) मैसर्स शकुन प्रिंटर्स
- 18) मैसर्स सीता फाइन आर्ट्स प्राइवेट लिमिटेड
- 19) मैसर्स टैन प्रिंटर्स (इंडिया) प्राइवेट लिमिटेड
- 20) मैसर्स विजयलक्ष्मी प्रिंटिंग वर्क्स प्राइवेट लिमिटेड


(वी.के. मीणा)