

**This tender is meant for 'A' & Coffee Table Books category printers empanelled with Publications Division only**

Government of India  
**PUBLICATIONS DIVISION**  
 Ministry of Information and Broadcasting  
 Soochna Bhawan, CGO Complex, Lodhi Road  
 New Delhi-110 003

No: 15/18/2017-Ed./Prod.

Dated: 12.12.2019

M/s. \_\_\_\_\_

**Subject:** Printing of book "Sat Suron Ka Mela" in Hindi

Sealed quotations are invited for the production of **2,000** (500 Hard-bound and 1500 Paper Back edition) copies of above books in Hindi. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 24-12-2019 (3:00 PM)**. The tender should be addressed to the Director General, Publications Division and may be dropped in to the "TENDER BOX" kept in Room No. 666, at 6<sup>th</sup> floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 666 at Soochna Bhawan, New Delhi.

The following words should be super-scribed on the envelope:

**"Confidential contents Quotation for printing of book: "Sat Suron Ka Mela" in Hindi**

**Job No. : 15/18/2017-Ed./Prod.**

**Last Date : 24-12-2019 (3:00 PM)**

Please note that quotations received after the due date and time will not be considered.

  
 (V. K. Meena)

Joint Director (Prod.)

For & on behalf of the President of India

**DESCRIPTION:** A prestigious book comprising 320 pages of text, 8 pages of printed End-papers (4 pages on each side) for Paper –back and Hard-bound both editions are to be produced from final CDs for text and cover pages.

The text pages, interspersed with colour Line/Halftone illustrations are to be printed in four process colours. The outer cover carrying title text, logo, few text lines against coloured ground will be printed in four process colours. Designing of text pages from text matter and pictures as per the approved page layout will require to be done by printer in their system. Digital colour proofs of complete book in a dummy forme will have to be submitted for final checking / approval. Textual corrections/changes and picture improvement marked in the proof, if any, will have to be carried out by the printer. **Since sale price of both the edition will be different, the Cover and first forme of text pages will have to print from two sets of different plates.**

**Paper-back Edition:** The book will be section sewn with strong thread. End-Papers will have to be pasted at both ends of the book. The cover duly Matt (Thermal) laminated and machine-creased at four places, will be pasted over spine of the book and outer side of End Papers with good quality hot-melt adhesive and cut to finished size.

**Hard-bound Edition:** The book will be section-sewn with strong thread. The spine will be strengthened with binding cloth/lining and supporting cords at top and bottom. End-Papers will have to be pasted at both ends of the book. A full hard bound cover case is to be fabricated from 1.5 mm or above smooth finished book binding board at front, back and spine, fully covered and pasted with a printed and Matt (thermal) laminated cover sheet which should be bigger enough to turn about 1/2" and pasted on the inner side of the cover-case. The fabricated cover-case is to be pasted over the spine of the bound book with good quality hot-melt adhesive. Proper groove is to be created on the cover-case for easy opening of the book. The binding is to be done in a way so that that cover protrudes slightly and book opens flat. Each book will be packed in self adhesive suitable bag and each packet should have 5 copies duly packed in craft paper.

**SIZE OF THE BOOK:** 7.25" x 9.5" (Approx). (The size of Hard-bound cover case is to be slightly bigger than finished size of book)

**COLOURS:** Text pages and Outer cover : **4 process colours**

**LANGUAGE & QUANTITY:** **Hindi – 2000** (500 Hard-bound and 1500 Paper Back) **plus 40 Advance** (25 Paperback and 15 Hardbound edition) copies

**PROCESS OF PRODUCTION:** Offset

Contd.....2/-



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**PAPER:** The following paper will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature:

Text: 100 GSM or above Bilt Royal or equivalent quality Imported white Matt Art paper  
 End papers: 120 GSM or above white Sunshine Superprint or equivalent quality Maplitho Paper  
 Cover (PB): 300 GSM or above Bilt Royal /equivalent quality Imported Art Card  
 Cover (HB): 130 GSM or above Matt Finished White Art paper. (Bilt Royal or alike quality)  
 Cover Board: 1.5 mm good quality smooth finished Book binding Board (Star/Kamal or alike quality of Imported Board)

**MATERIAL FOR PRODUCTION:** Soft copy of text matter alongwith colour illustrations/photographs and cover will be supplied. Full designing, corrections in text matter, improvement in pictures etc. will require to be done by the printer at their cost.

**TIME SCHEDULE:** After designing of text pages, Colour digital/machine proof of cover in actual colours in dummy forme of complete book will have to be shown for approval within 7 days of receipt of input material.

An overall of 12 days will be allowed for printing, binding and supply of 5 sample copies of each edition in this office for our approval. As soon as the sample copies are approved, 40 advance copies (over and above the ordered quantity) are to be supplied in Production Section and remaining bulk copies in our Store at Soochna Bhawan, New Delhi within another 7 days after the approval of sample copy.

**DELAY PENALTY:** A cut/penalty of 10% of cost of delayed copies for delay upto 15 days over and above the specified time period and further 2% cut towards delay of every additional 15 days will be imposed.

**OTHER REMARKS:**

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tenders.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material including soft copy of complete final book in CD in PDF/Open format will have to be submitted to this office at printer's cost before submission of bill.
6. The applicable tax (GST) will be paid separately, as mentioned in the cost column of the tender.
7. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
8. All disputes will be settled under Delhi Jurisdiction.
9. Tenderers can send their representative at the time of opening of tender.
10. In case of poor workmanship, use of inferior quality paper for the job and backing out after quoting, an internal committee would decide the quantum of liquidated damages which will be recovered from the printer's bill.

**Your rates should be quoted on the following lines including the cost of paper, printing, binding and all other incidental charges etc. The applicable GST will be paid separately.**

1. Total cost of printing of **2000 copies** of Paper-back books -on printer's paper "As per Description" (Comprising of 320 text pages plus 8 pages printed end paper & 4 page cover) ₹ \_\_\_\_\_  
 (Rupees \_\_\_\_\_)
2. Rate for printing of every 4 additional/reduced pages of text in four colours for 2000 copies. ₹ \_\_\_\_\_  
 (Rupees \_\_\_\_\_)
3. Difference in cost for making 500 copies as Hard-bound in place of Paper back books ₹ \_\_\_\_\_  
 (Rupees \_\_\_\_\_)
4. Present applicable GST rate @.....percent.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_

(With stamp)

Date: \_\_\_\_\_

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Tender Opening Date: 24.12.2019

**Subject: Printing of book "Sat Suron Ka Mela" in Hindi**

**'A' & Coffee Table Books category:**

1. M/s Aravali Printers & Publishers Pvt. Ltd.
2. M/s Brijbasi Art Press Ltd.
3. M/s Chandu Press
4. M/s India Offset Press
5. M/s International Print-o-Pac Ltd.
6. M/s J. K. Offset Graphics Pvt. Ltd.
7. M/s Lustra Print Process Pvt. Ltd.
8. M/s Nutech Print Services-India
9. M/s Paras Offset Pvt. Ltd.
10. M/s Rakmo Press Pvt. Ltd.
11. M/s Salasar Imaging Systems
12. M/s Universal Offsets
- ✓ 13. M/s Thomson Press (India) Ltd.
- ✓ 14. M/s Rave Scan Pvt. Ltd.
45. M/s Archana Advertising Pvt. Ltd.
- ✓ 16. M/s EIH Ltd.
17. M/s Niyogi Offset Pvt. Ltd.

  
(V. K. Meena)

Joint Director (Prod.)  
12.12.2019